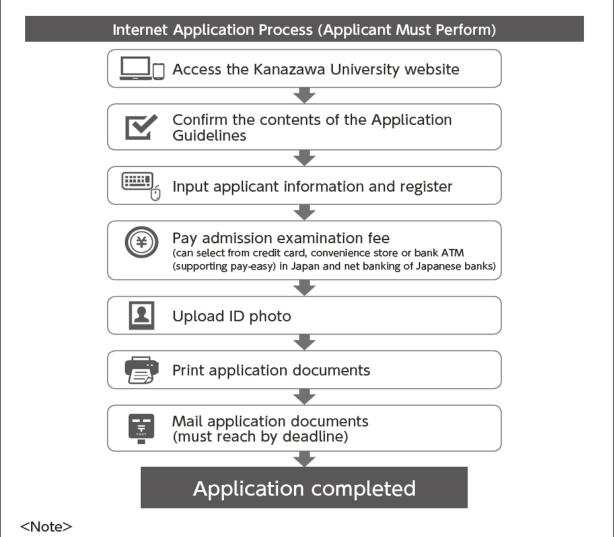
Kanazawa University Procedures and precautions for internet application

December, 2021 ver. 2. 2 Admission Division, Student Affairs Department, Kanazawa University

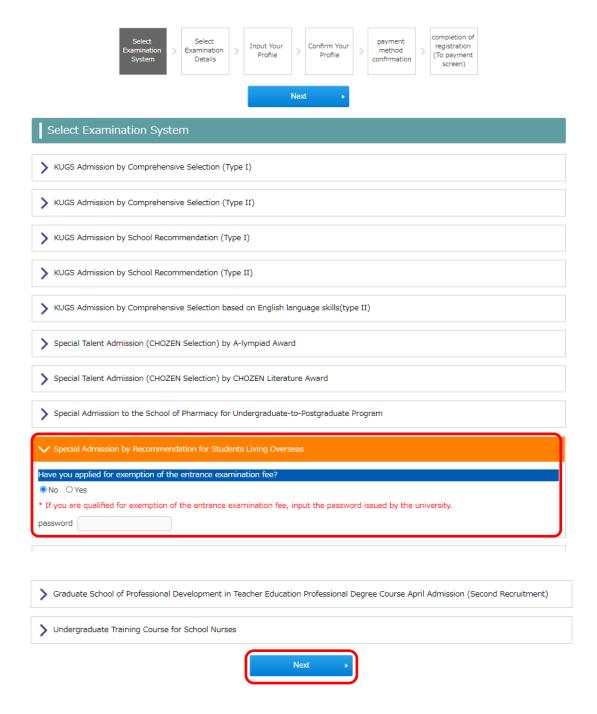


In order to complete the internet application, an applicant must upload an ID photo and send the specified application documents to the Admission Section of Kanazawa University by the deadline, in addition to online registration and payment of the admission examination fee.

STEP1 Select Examination System

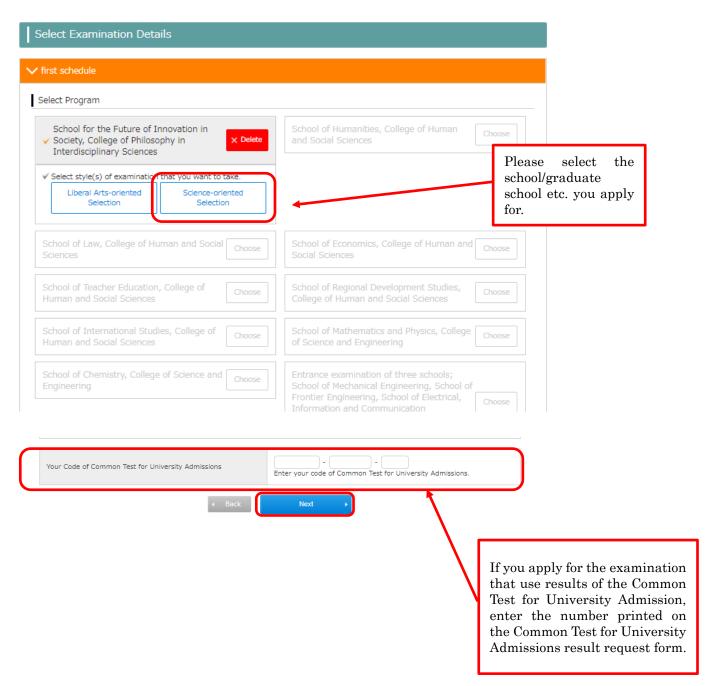
Select the examination you want to apply for and click "Next".

*Only the examinations within the application period at the time are displayed on the actual screen when you apply.



STEP2 Select Examination Details

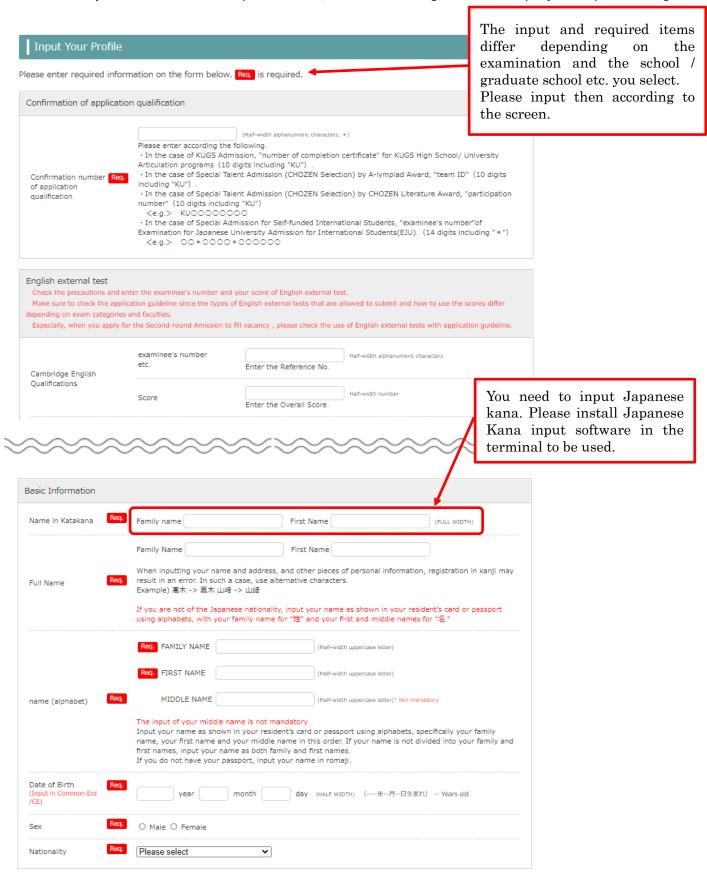
Select the school/graduate school you apply for and click "Next".

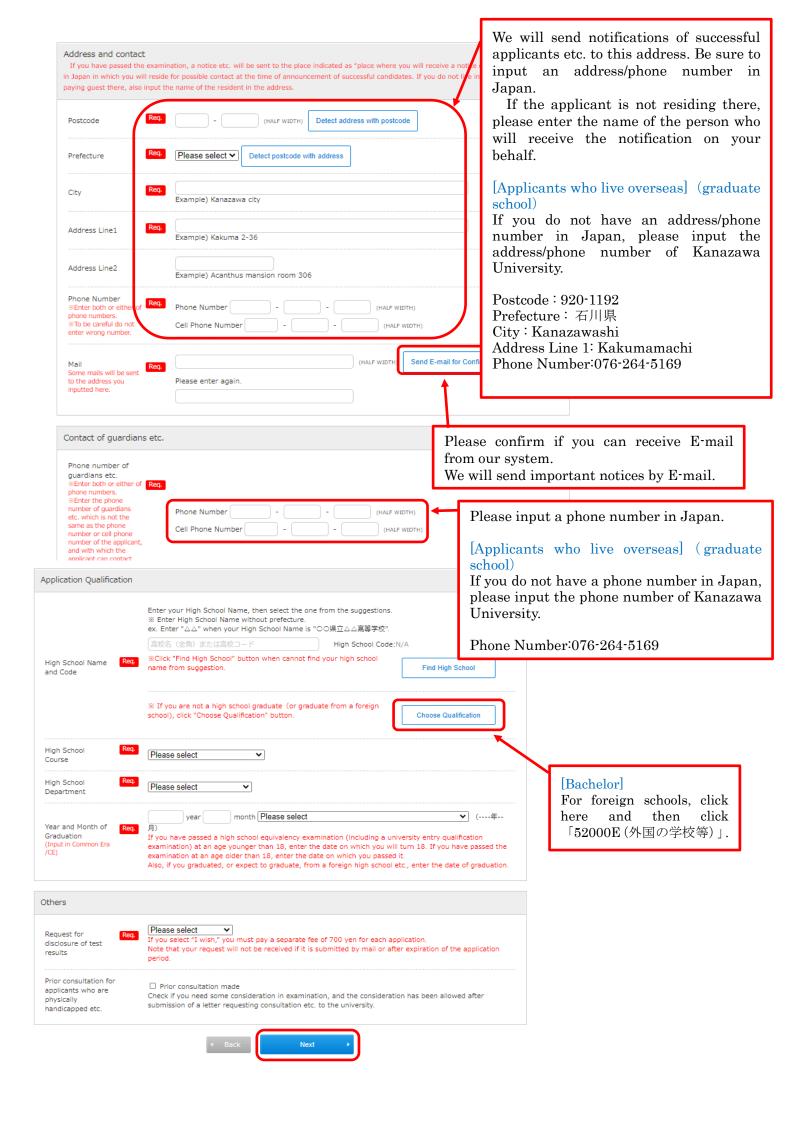


STEP3 Input Your Profile

Input your Profile and click "Next".

If there are any omissions in the required items, an error message will be displayed. Input them again.



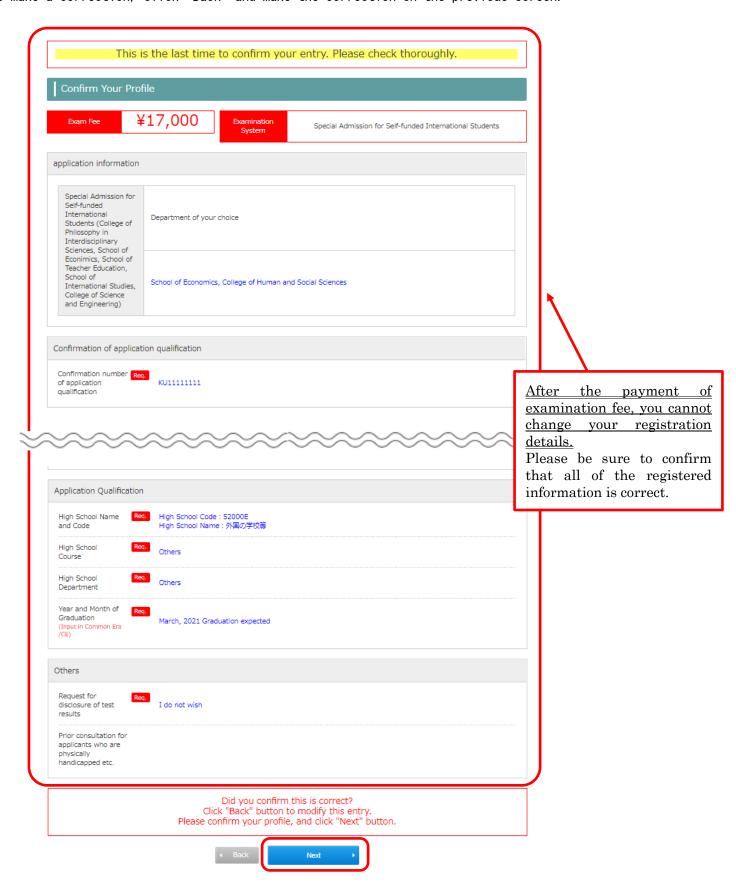


The following message may appear. Check it, and if there is no problem, click "0K". IF you input address of Kanazawa University, you can click "0K".



STEP4 Confirm your profile

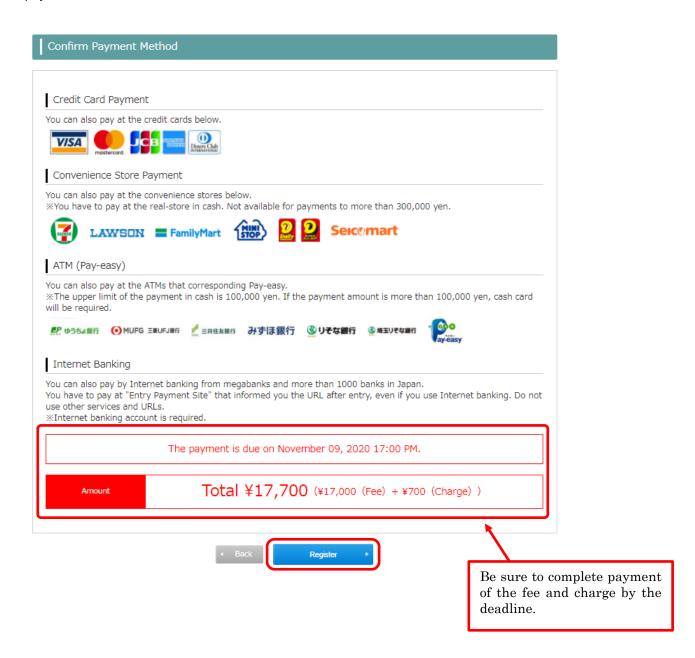
Confirm all contents you input from STEP1 to STEP3. If there are no mistakes, click "Next". To make a correction, click "Back" and make the correction on the previous screen.



STEP5 Confirm payment method

Confirm payment method and amount and click "Register".

No payment is made here.



Your registration is now completed

Your registration is now completed.

Please continue to pay the fee and upload your ID photo.



Be sure to make a note of the Reference number and Authentication code, as you will need them to log in to the internet application system. "K" is a half-width capital letter.

(It is also mentioned in the E-mail of information registration completed.)

Please see below to complete the entry.

1. Pay the Examination Fee

Please select the payment method on the site of the following URL and pay the screening fee according to the screen.

https://sandbox.paygent.co.jp/v/top?tid=T24620210000000000014458mid=368838/nv=58178bd9431c1ccc6c5ea85ccb6598b20b9 7d1f9e82ea29d897ae9c22ea7089fc16524569f

2. Upload of ID photo

Access the list of applications by clicking "Check application record" button in the lower part of the screen, and upload your ID photo (which shall be a color full-faced picture with no background showing the upper half of your body wearing no hat, and shall have been taken not later than three months before).

You can process the picture to a depth of 4 cm and a width of 3 cm on this system.

Click and select payment method. ⇒ To STEP6-1

3. Send Required Documents by Post Click here for more information.

Please send documents below by post. Required Documents [All individuals concerned] Print Document Please check if the application contents are all correct. This is not to be submitted since this is for confirmation Sheet (Confirming Sheet) Other forms can be output after payment and photo upload are completed. [All individuals concerned]
Please check if the application contents are all correct.
Upload the ID photo from the application list, then print it in A4 size in color and mail it. Application Checking Sheet (Submission Sheet) [All individuals concerned] Please check if the application contents are all correct.

Please attach an address label that is color printed in A4 size to a commercially available square 2[24cm x 33.2cm] envelope, enclose the set of application documents, and send it by "registered express delivery". Address label for application envelope [All individuals concerned]
For other documents to be submitted, be sure to check the application guideline.Be careful that if there are any failures in submission of application Other documents to be submitted documents, they will not be accepted. <Application guideline> https://www.kanazawa-u.ac.jp/education/admission/boshuyoko

This is confirmation only. Do not submit.

5. Bring the admission ticket for examination with you

On and after the date shown in the entrance requirements list, the ticket can be printed out from the list of applications

On an after the dues shown in the entantic Equipments is, the dock can be printed out from the list of applications. Print out the ticket and bring it with you to the examination venue.

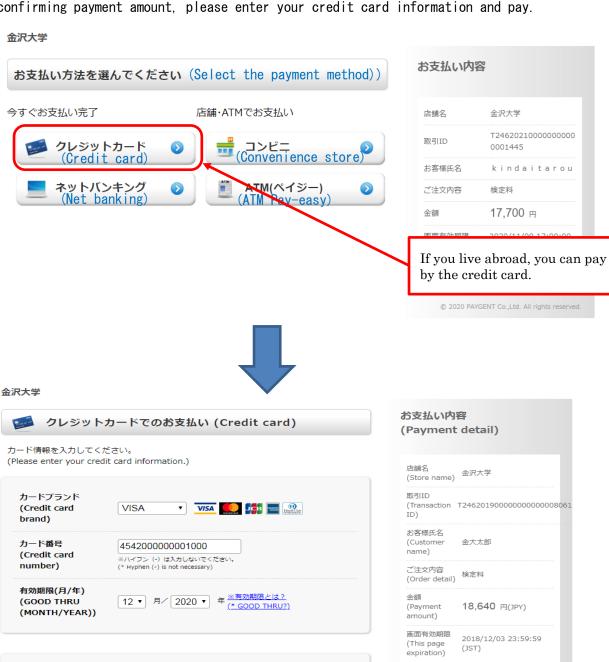
The ticket is provided with the URL and two-dimensional bar code of the website on which you can check the notices on examination and an information map of the examination room. Be sure to access the site for check before examination.

confirmed the procedure until the application procedure completion. $lacktree{4}$

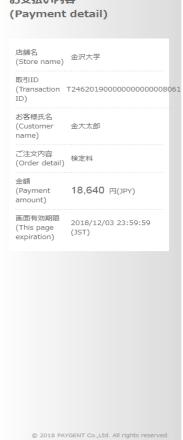
Click and upload your ID photo. ⇒To STEP6-2

STEP6-1 Payment entrance examination fee (in case of credit card)

After confirming payment amount, please enter your credit card information and pay.









金沢大学



🧾 クレジットカードでのお支払い (Credit card)

以下の内容をご確認いただき、お支払いをお願いします。 (Please confirm the information below and pay.)

カードブランド (Credit card VISA brand) カード番号 (Credit card ****-***-***-1000 number) カード有効期限 MONTH/YEAR 12月/20年 (MONTH/YEAR)) お支払い回数 一括払い (Single) (Credit card payment method) カード確認番号 (Security code)

よろしければ、お支払いボタンを押してください。 (If correct, click the "Pay" button.)

ボタンは1回だけ押してください(2回以上押さないようご注意ください)。 (Please press the button only once. (Do not press it twice))

お支払い

前画面に戻る (Back) 支払方法を変更する (Change payment method)

お支払い内容 (Payment detail)

店舗名 (Store name) 金沢大学

取引ID

お客様氏名 (Customer name) 金大太郎

ご注文内容 (Order detail) 検定科

金額 (Payment amount)

18,640 円(JPY)

画面有効期限

2018/12/03 23:59:59

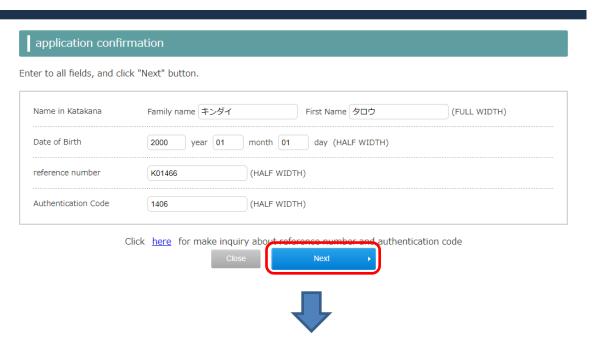
© 2018 PAYGENT Co.,Ltd. All rights rese

STEP6-2 Upload ID photo (1)

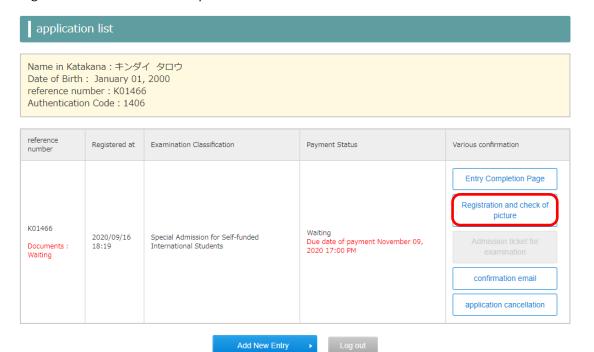
Click "Check Your Entries" at the bottom of the STEP6 "Your registration is now completed".



On the "application confirmation", enter the required item and click "Next".



Click "Registration and check of picture".



STEP6-2 Upload ID photo (2)

Click "Select File" and upload ID photo date.



ID photo

The ID photo (of your face) will be used for output to the application check sheet and identity check at examination. The photo need not be submitted by post. Enlargement, reduction and cut can be made in the next page.

<Taking of an ID photo and storage of data>

Refer to the following example to take your ID photo with a camera (device that can download or acquire photo data), the camera function of a smartphone or tablet terminal, a digital camera, etc. The picture must show you against a solid-color background of white, blue or gray color.

Requirements of an ID photo:

A color picture (not A monochrome one) of the upper half of your body, full-faced, no hat, no background, no frame

- * The data size must be more than 100 KB and less than 5 MB.
- * The data format must be either JPEG or PNG (filename extensions are jpg or png).

[Example of appropriate picture]



[Example of inappropriate picture]



- (1) The picture isn't full-faced (e.g. the face is shown sideways).
- (2) The picture has some background (e.g. landscape or pattern).
- (3) Some reflections of light are on the face or eyeglasses, making parts of the photo hard to see.
- (4) The picture is unclear due to bad focus, shaky hands, etc.
- (5) The bangs are too long, and the eyes cannot be seen clearly.
- (6) There is a shadow on the face.
- (7) There is a shadow in the background.
- (8) The bodyline is covered by a scarf, etc.

At present, no picture is registered.

Register ID photo

Select the file for a picture of your face to be registered as ID photo, and upload the picture.

illustrain02-cat25.png

Select file

(only jpg/png, a file size of 198 KB or more and a MB or less)

Return to the list of applicatio

Show picture

STEP6-2 Upload ID photo (3)

Adjust the orientation and size of the uploaded ID photo and click "Cut of picture".

Cut of ID photo

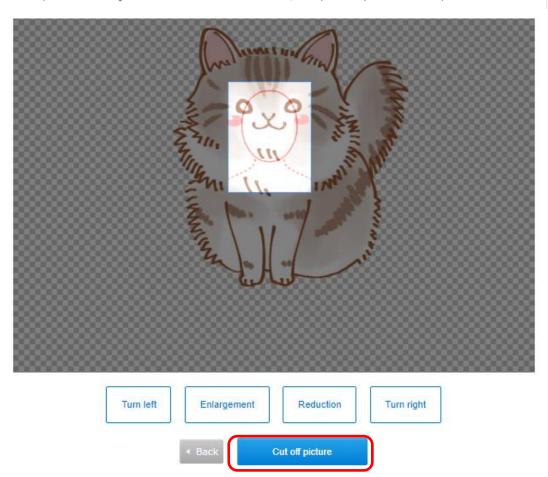
Cut of ID photo

Cut the uploaded ID photo data to a depth of 640 px and a width of 480 px.

- [1] Make adjustments using "Move picture," "Move cut frame" and "Enlarge/reduce picture" to put your ID photo into the cut frame (the bright part).
- [2] When the picture has been put into the cut frame (the bright part), click "Cut off picture" button.
- [3] The dialog "The picture is cut off" is displayed after the picture has been cut off. Then, click "OK." You move to the screen for the final check of your ID photo.
- <Method to adjust an ID photo>
- The picture can be turned 45 degrees at a time with "Turn left" or "Turn right" button.

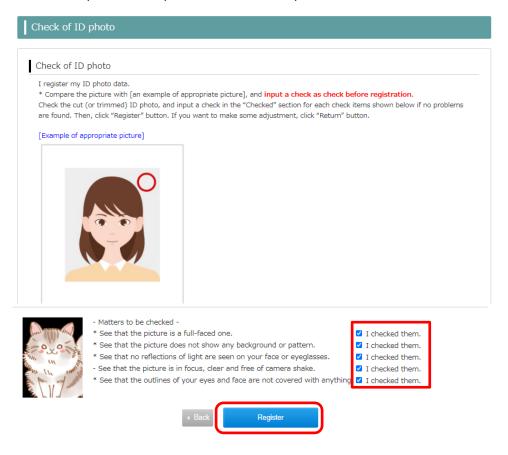
The picture can be enlarged or reduced with "Enlarge" or "Reduce" button.

- The picture or cut frame can be moved with drag & drop.
- The picture can be enlarged or reduced with the mouse wheel of a PC, or the pinch-in or pinch-out of a smartphone or tablet.



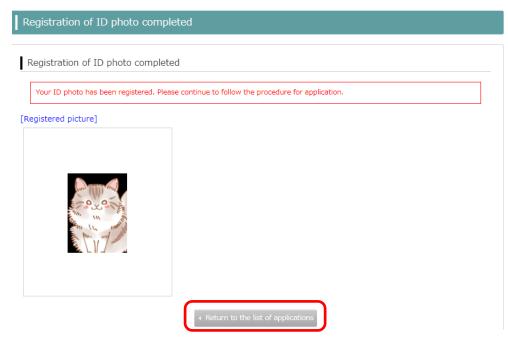
STEP6-2 Upload ID photo (4)

Make sure that the uploaded ID photo meets the requirements and check the check box.



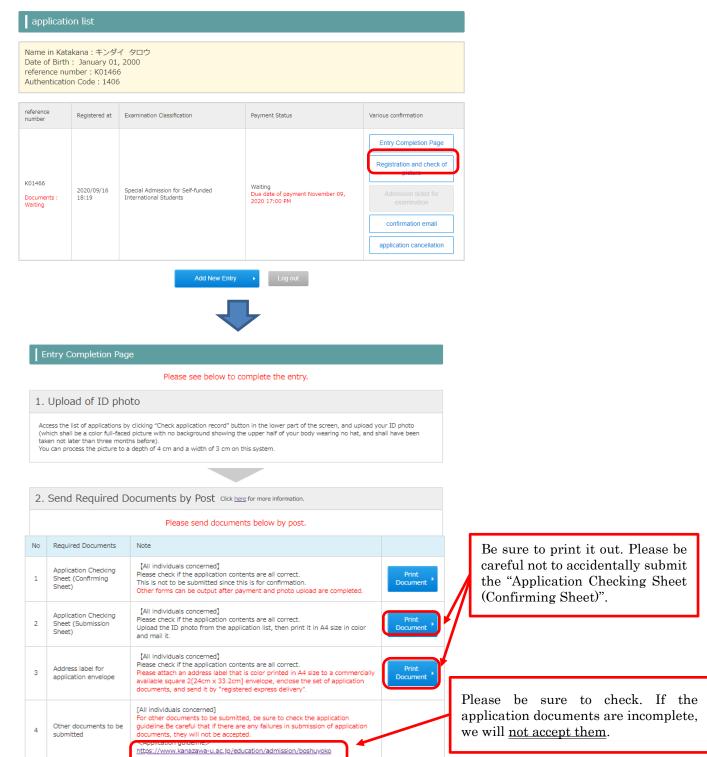


After completing the registration of the ID photo, the required documents can be printed from the application list.



STEP6-3 Print out the required documents

Print out "Application Checking Sheet(Submission Sheet)" and "Address label for application envelope".



After confirmation, please press the "Exit" button.

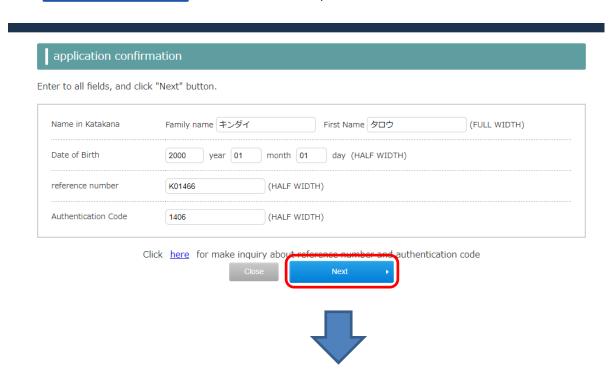
I confirmed the procedure until the application procedure completion.

After checking all the contents, check the check box and click "Exit".

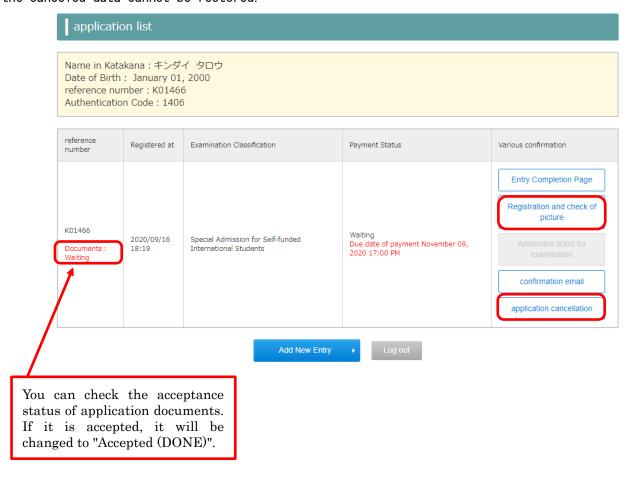
You must send the application documents to the Kanazawa University by the deadline.

STEP7 Confirm application

Click Application confirmation and enter the required item. Then click "Next".

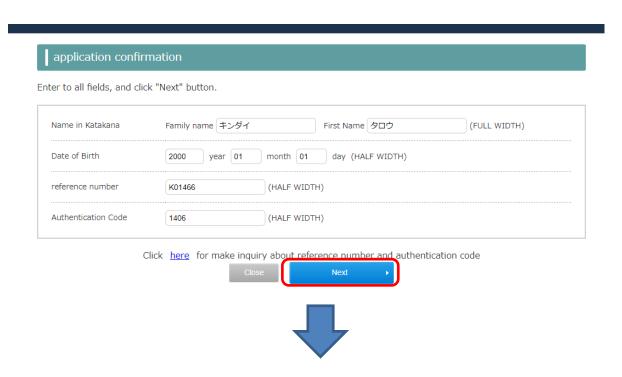


You can confirm and change the registered photo. You cannot change it after the submitted documents are mailed. You can cancel the application information before paying the examination fee, but please note that the canceled data cannot be restored.

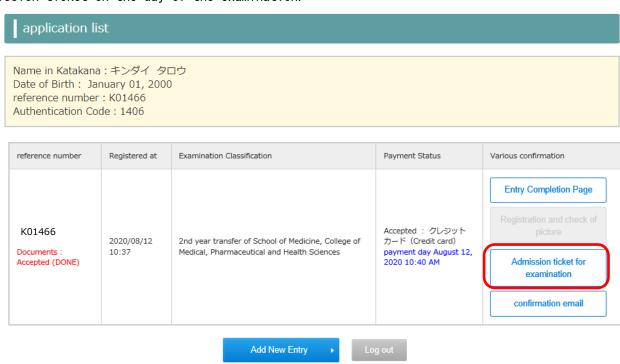


STEP8 Print out Admission ticket

Click Application confirmation • and enter the required item. Then click "Next".



On and after the date shown in the Application guidelines, the ticket can be printed out from the application list. Click "Admission ticket for examination" and print out in A4 size. Please be sure to bring a printed admission ticket on the day of the examination.



STEP9 Reprint out "Application Checking Sheet" etc. (If you need)

Click Application confirmation and enter the required item. Then click "Next".

to all fields, and cli	ck "Next" button.		
ame in Katakana	Family name キンダイ	First Name タロウ	(FULL WIDTH)
ate of Birth	2000 year 01 mo	onth 01 day (HALF WIDTH)	
eference number	K01466 (H	ALF WIDTH)	
uthentication Code	1406 (H	ALF WIDTH)	

Click "Entry completion Page" and print out.

