

April 2020 Admission
Bachelor Course

School of International Studies, College of Human and Social Sciences,
Kanazawa University

Privately-Financed International Student
Admission Examination
Application Guidelines

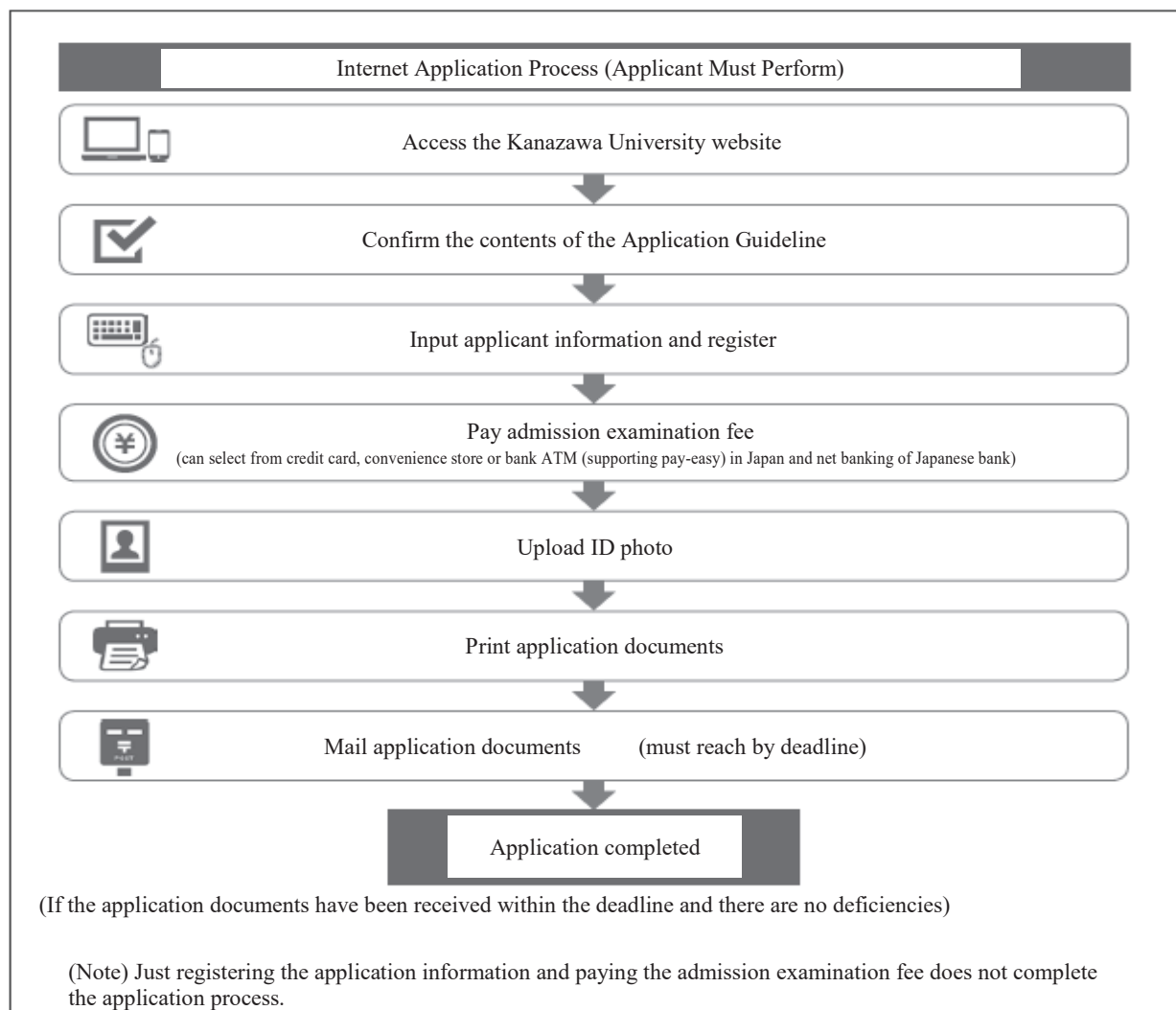


CONTENTS

1. Admission Policy	5
2. Number of Students to be Admitted	6
3. Application Qualification	6
4. Application Conditions	7
5. Implemented Courses and Subjects	8
6. Selection Method.....	8
7. Examination Date	9
8. Application Method.....	10
9. Application Period.....	11
10. Application Documents.....	11
11. Payment of Admission Examination Fee	13
12. Printing Admission Examination Card	14
13. Announcement of Successful Applicants.....	14
14. Admission Procedure.....	15
15. Protection of Personal Information	15
16. Inquiries	15
< Map of Examination Venue >.....	17

■Application Method [Internet Application]

The application method at Kanazawa University is limited to Internet applications only. Hard copies (booklets) of the Application Guidelines for Students will not be distributed.



《 Internet Application Demonstration site and English-version manual 》

A demonstration site where you can experience the online application process and an English-version manual are posted on the University website.

[Demonstration site]

<https://exam-entry-demo.52school.com/kanazawa-u/net/entry/1>



[English version manual]

<https://www.kanazawa-u.ac.jp/education/admission/boshuyoko>



■Schedule from Application Procedure to Admission Procedure

Prior confirmation of application qualification	By October 9, 2019 (Wed)
Application period	October 21, 2019 (Mon) - October 25, 2019 (Fri) However, Internet pre-registration is from October 11, 2019 (Fri)
Admission examination card printing	November 13, 2019 (Wed)
Admission examination	November 30, 2019 (Sat)
Announcement of successful applicants	December 11, 2019 (Wed) around 3:00 pm
Admission procedures	February 12, 2020 (Wed) - February 18, 2020 (Tue)
Admission	April 2020

1. Admission Policy

At the School of International Studies, we aim to develop strong intellectuality and deep empathy, the foreign language skills necessary for communication in an international setting, and a sense of specific problem raising and solution planning required for living in a multi-ethnic, multi-religion, multi-cultural society. We wish to develop these traits among people who want in the future to work in foreign affairs, foreign aid organizations and international organizations, as well as those who want to gain experience in overseas NPOs or NGOs, those who want to test themselves at multinational corporations, who want to teach Japanese language/Japanese current affairs to foreigners, and those who want to engage in international exchange activities in Japan using practical English and other language skills.

The School of International Studies has five courses: Global Studies Course, Japanese Studies Course, Asian Studies Course, American-British Studies Course, and European Studies Course. Both Global Studies and American-British Studies Courses have English Programs that can be graduated with only English. The affiliation to each course will be decided upon considering the student's request, aptitudes, academic achievements, etc. when moving up to the second year.

< What we look for in candidates >

- People who are keenly interested in various issues in a multicultural, multi-ethnic, and globalized world.
- People who always question the identity of their own culture, and are inquisitive.
- People who spare no efforts to improve practical skills in internationally important foreign languages including English.
- People who use inquiring minds and communication skills to persistently discuss various issues, and seek to reach mutual understanding and negotiated agreements in an international setting.
- People who aim to engage in activities in the international stage in the future.
- People aiming to become a Japanese language teacher for foreigners.

< Basic policy for selection >

In Pattern A, students read English and Japanese sentences and answer questions related to them in Japanese. In this way, knowledge of English, social and cultural knowledge, logical thinking ability and Japanese language ability are comprehensively evaluated. The interview will also determine whether the student has sufficient basic knowledge, communication skills in Japanese, and a willingness to study. We will make a comprehensive judgment combining this with EJU and external English examination scores (TOEFL-iBT or IELTS Academic Module).

In Pattern B, students read English sentences and answer questions related to them in English. This allows a comprehensive assessment of social and cultural knowledge, logical thinking ability and English proficiency. The interview will also determine whether the student has sufficient basic knowledge, communication skills in

English, and willingness to study. We will make a comprehensive judgment combining this with EJU and external English examination scores (TOEFL-iBT or IELTS Academic Module).

< Subjects to be studied prior to admission >

At the School of International Studies, we aim to send out truly international graduates who understand the globalized world from various points of view and can realize "a flexible symbiosis" with other cultures. In order to achieve this goal, we would like you to actively study English, politics, economics, world history, geography, etc. before entering our university, and acquire sufficient knowledge of these subjects. In addition, in order to be active as a truly international person, it is indispensable to learn about the history and culture of your own country. Therefore, applicants are strongly encouraged to study the Japanese language and history as a basis for understanding Japan. The ability to read, write and speak in Japanese is a prerequisite for advanced intellectual training at the University. Successful applicants of privately-financed international student admission examination who want to graduate the English Program, do not require Japanese language skills. We would also like you to have a willingness to actively communicate with foreigners at home and abroad. In addition, depending on your research theme after admission, it will be necessary to study subjects related to global issues.

2. Number of Students to be Admitted

A few.

3. Application Qualification

Individuals who do not have Japanese nationality (excluding those who have obtained a permanent residence permit in Japan) and correspond to the following items (1) and (2):

(1) Those who correspond to any of the following:

- ① a person who has completed a 12-year course in school education overseas or who is expected to complete by March 2020, or someone with an equivalent qualification who has been designated by the Minister of Education, Culture, Sports, Science and Technology;
- ② a person who has been awarded an International Baccalaureate Diploma from the International Baccalaureate Office, a foundation based on the Swiss Civil Code;
- ③ a person who has acquired the Abitur qualification, which is recognized as a university entrance qualification in each state of the Federal Republic of Germany;
- ④ a person who has acquired the Baccalaureate qualification, which is recognized as a university entrance qualification in the French Republic;
- ⑤ a person who has acquired the General Certificate of Education Advanced Level (GCE A-Level) qualification recognized as a university admission qualification in the United Kingdom of Great Britain and Northern Ireland;

- ⑥ a person who has completed or is expected to complete a 12-year course by March 2020 at an overseas educational facility accredited by international evaluation organizations (Western Association of Schools and Colleges, Association of Christian Schools International or Council of International Schools).
- (2) Those who have taken the EJU in June/November 2018 or June 2019 conducted by the Japan Student Services Organization.

< Notes >

After admission, you need to obtain residence status (by rule a “student visa”) as set out in Appendix 1 of the Immigration Control and Refugee Recognition Law. You can be admitted or study at the University with a resident status allowing long-term residence in Japan other than a student visa. However, in this case, you will not be able to avail yourself of the various subsidies available to those with the student visa category. In addition, you cannot continue enrollment at the University with a short-stay visa.

4. Application Conditions

For the GCE A-Level Exam referred to in “3. Application Qualification (1) ⑤” on page 6, students must have **passed 3 or more A-Level Exams (with an assessment of E or better).**

Confirmation of application qualification

If you wish to confirm your qualification for application before applying, please send the following documents by the deadline printed below: documentation bearing your name, date of birth, nationality, educational background (from elementary school entry), graduation (or expected graduation) certificate from a Japanese high school equivalent and transcripts. In particular please verify well in advance if you are from an international school or an American school, as there may be cases in which admission applications are not accepted or it may take a considerable time to confirm your application qualifications.

Be sure to attach Japanese or English translations to any of these documents that have been prepared in a language other than Japanese or English.

< Deadline > October 9, 2019 (Wed)

< Send to: >

Admission Section, Admission Division, Student Affairs Department, Kanazawa University
Kakumamachi, Kanazawa City, Ishikawa Prefecture 920-1192

5. Implemented Courses and Subjects

	Courses, subjects, etc. using the EJU				English proficiency	Ability test etc.
	Japanese	General subject	Mathematics	Question language		
Pattern A	◎	◎	◎ Select from Course 1 or Course 2	Japanese	TOEFL or IELTS	Essay and interview
Pattern B		◎	◎ Select from Course 1 or Course 2	English		

- For Examination for Japanese University (EJU), we will use results from June/November 2018 or June 2019.
- For courses/subjects using the EJU, you are required to take either Pattern A or Pattern B.
- Only TOEFL-iBT will be accepted for TOEFL, and only the Academic Module will be accepted for IELTS.
- The course assigned to those who have taken the examination by Pattern B will be either the Global Studies Course or the American-British Studies Course.

6. Selection Method

Applicants are exempted from the National Center Test. Applicants are selected on different criteria from those of Japanese applicants based on a comprehensive view of the results of the EJU held in June/November 2018 or June 2019, the results of the ability test as well as screening by submitted documents.

Transcripts (survey forms) are used as materials for confirming the study status, academic achievement, etc., as well as reference materials for the interview test.

Not taking any of the designated examinations (EJU and individualized achievement tests etc.) will lead to disqualification.

- (1) The National Center Test is exempted.
- (2) The selection is based on the results of academic achievement tests, interviews, TOEFL-iBT or IELTS (Academic Module), and the EJU results.
- (3) **Scoring:** EJU, TOEFL-iBT or IELTS (Academic Module) 110 points

Essay 100 points

Interview 90 points

< Scoring/Evaluation Criteria >

E s s a y: Pattern A has applicants read sentences in English and Japanese and answer questions related to those sentences in Japanese. This is used to comprehensively evaluate applicants' knowledge of English, social and cultural knowledge, logical thinking and Japanese abilities. Pattern B has students read sentences in English, answer questions related to those sentences in English. This is used to comprehensively evaluate applicants' knowledge of society and culture, as well as their logical thinking and English abilities.

Interview: We will evaluate based on the following points.

- ① Do you have the basic knowledge and interest necessary to study international studies at the university?
- ② Do you have communication skills in Japanese (for pattern A) or English (for pattern B)?
- ③ Do you have the ability to think logically and a high level of motivation to tackle problems voluntarily and independently?

7. Examination Date

November 30, 2019 (Sat)

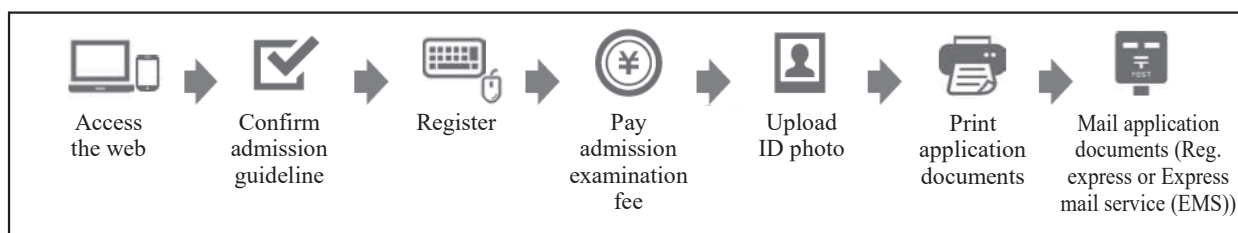
< Essay > 9:20 - 11:20

< Interview > From 12:20

* When it is time to print the admission examination card, print the card and access the URL or 2D barcode on the card to confirm the examination venue.

8. Application Method

○ Process flow of Internet application



Apply via Internet application. All procedures (1)-(5) below are required to complete the application.

(1) Register your application information via the Internet

- ① Register Internet application from the following URL:

<http://www.guide.52school.com/guidance/net-kanazawa-u/>



- ② Download the English-version manual from the following URL:

<https://www.kanazawa-u.ac.jp/education/admission/boshuyoko>



- ③ Applications must have an address in Japan to receive the Letter of Acceptance and Admission Procedure Guidelines. Please register an address where you can receive the Letter of Acceptance, etc., even if it is the address of an acquaintance or a relative.
- ④ When registering your name (kana), Japanese *kana* input is required, so please install Japanese Kana input software on the terminal to be used.
- ⑤ Please contact the following Email address if it is difficult to input *kana* or if you have any questions about the registration of Internet application information.

Admission Section, Admission Division, Student Affairs Department, Kanazawa University

Email: boshu@adm.kanazawa-u.ac.jp

(2) Pay the admission examination fee

○ Admission examination fee: JPY 17,000

In addition to the admission examination fee, a separate JPY 640 payment processing fee is required. For details, see “11. Payment of Admission Examination Fee” on page 13.

(3) Upload ID photo

(4) Print application documents

(5) Mail application documents

For mailing application documents, please use a commercially available No.2-sized envelope (240 mm x 332 mm), paste the address label color-printed on A4 size from the Internet application site, and mail it by registered express mail ("kakitome sokutatsu"). It is also possible to mail by EMS (in this case, enclose a printed address label).

Send to: Admission Section, Student Affairs Department, Kanazawa University
Kakumamachi, Kanazawa City, Ishikawa Prefecture 920-1192

< Note >

The Internet application procedure is not completed by simply registering online and paying the admission examination fee. The procedure is completed when there are no deficiencies after the uploading the photo and mailing the submission documents on pages 12 to 13 (must reach us within the application period).

9. Application Period

October 21, 2019 (Mon)-October 25 (Fri), 2019 (5:00 pm Japan time) [Must Arrive Prior to the Deadline]

- You can pre-register for the Internet application system from October 11, 2019 (Fri).
- Submission of documents is limited to mail only.
- Among documents arriving past the deadline, only those registered express mail (EMS excluded) with dated stamp of Japan Post up to October 23, 2019 (Wed) will be accepted.

10. Application Documents

- After receiving the application documents, document returns, entry alterations, and admission examination fee refunds will not be allowed.
- Incomplete application documents will not be accepted.
- Admission offer may be revoked if any fraud is found in the application documents.

(1) Items to be uploaded on the Internet application registration site

ID photo data	<p>After registering the Internet application and paying the admission examination fee, upload the applicant's photo from the URL indicated in the registration completion email.</p> <p>(Note) Use only color photographs taken from the upper-body with no caps, facing straight and no background between 100KB-5MB in the .jpg or .png format taken within the last 3 months.</p>
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(2) What to print from the Internet application registration site

Application confirmation slip (出願確認票 for submission)	<p>After registering on the Internet, make a color A4 size print from the Application Confirmation Page and submit.</p> <p>(Note) Please check to ensure that the printed contents are correct.</p> <p>The application confirmation slip (出願確認票 for submission) cannot be printed unless payment of the admission examination fee and uploading of the ID photo is completed. Please note that this is different from the application confirmation slip for confirmation (確認用).</p>
Address label	<p>After registering your application on the Internet, please make a color A4 size print of the address label from the Application Confirmation Page and paste it on the mailing envelope (you may print on normal copy paper and use glue to paste).</p> <p>(Note) Make sure that the printed contents are correct.</p> <p>Please use a commercially available No.2-sized envelope (240 mm x 332 mm) and mail it by registered express mail ("kakitome sokutatsu").</p> <p>When sending by EMS, please enclose an address label and mail to the submission destination.</p>

(3) Other required submission documents

Certificate of completion and transcript	<p>Applicant qualification (1): Those corresponding to ①</p> <p>For those who have completed (or expected to complete) the core curriculum, please submit the completion (or expected completion) certificate (original) and transcripts (original) of the relevant program. For those who have passed an official certification examination, etc. please submit a copy of the certificate and the transcript (original).</p> <p>Applicant qualification (1): Those corresponding to ②</p> <p>Please submit a copy of the International Baccalaureate Diploma awarded by the International Baccalaureate Office and the transcript of the IB Final Examination (original) of the 6 subjects.</p> <p>Applicant qualification (1): Those corresponding to ③</p> <p>Please submit a copy of the certificate of general qualification for university entrance (Zeugnis der allgemeinen Hochschulreife) and the transcript (original).</p> <p>Applicant qualification (1): Those corresponding to ④</p> <p>Please submit a copy of the Baccalaureate Certificate (Diplôme du Baccalauréat de l'Enseignement du Second Degré) and the transcript (original) of the Baccalaureate Certificate.</p> <p>Applicant qualification (1): Those corresponding to ⑤</p> <p>Please submit a GCE A level transcript (original).</p> <p>Applicant qualification (1): Those corresponding to ⑥</p> <p>Submit a completion (or expected completion) certificate of the relevant course (original), a transcript (original), and documents proving that the educational facility is certified by an international evaluation organization.</p>
Transcript of EJU results (copy)	<p>Please submit a copy of the grade report for one of the EJU exams conducted in June / November 2018 or June 2019.</p> <p>If you have taken more than one of the above three exams, please submit a copy of the grade report for only one of them.</p>

Result of English external exam (copy) (TOEFL, IELTS)	<p>Please submit a copy of the original score sheet (front and back) of TOEFL-iBT or IELTS (Academic Module) that you received by mail.</p> <p>(Note 1) It takes 4-6 weeks from the test date for the TOEFL score report to be mailed (outside the US).</p> <p>(Note 2) We only accept scores within the validity period specified by each English external examination authority (2 years) as of the last day of the application period.</p> <p>(Note 3) Score sheets downloaded from the Internet and printed will not be accepted. Submit a copy of the original (front and back) of the score sheet you received by mail ("Test Taker (Examinee) Score Report" for TOEFL, "Test Report Form" for IELTS).</p> <p>(Note 4) The original score sheet, a copy of which was submitted at the time of application, must be submitted during the admission procedure. The original will be returned after admission.</p> <p>(Note 5) If the original score sheet is not submitted or if the submitted documents are found to be invalid, the admission offer may be canceled.</p>
Personal Information Form (Form 13)	Please print out double-sided the prescribed form downloaded from the admission information of University website in A4 size and personally fill it out.
Photocopy of passport	Please submit the page with your full name and nationality written.
Photocopy of residence card (front and back)	If residing in Japan at the time of application (except those with a "short-term stay" visa), please submit a copy of your residence card.

(Note) Submitted documents (excluding strictly sealed documents) that are in languages other than Japanese or English **must include a translation in either Japanese or English.**

11. Payment of Admission Examination Fee

- (1) Admission examination fee: JPY 17,000

In addition to the admission fee, a separate JPY640 payment processing fee is required.

- (2) Payment period:

October 11, 2019 (Fri) - October 25, 2019 (Fri)

- (3) Payment method:

Any of the following methods can be used: Credit cards (VISA, MasterCard, JCB, AMERICAN EXPRESS, Diners Club), convenience stores in Japan, bank ATMs in Japan (pay with pay-easy) and net banking of Japanese bank (The Japan Net Bank and Seven Bank cannot be used)

- ① Payment at bank counters is not accepted.
- ② Payment at bank ATMs installed at convenience stores is not possible.
- ③ The name of credit card or net banking account need not be the same as the applicant.

- ④ After receiving the application documents, the application examination fee will not be returned for any reason. However, if you do not apply after paying the admission examination fee, you may request a refund. Please contact the following manager by February 28, 2020 (Fri).

Cashier Section, Finance Division, Finance Department
Kakumamachi, Kanazawa City 920-1192
Email: syunyu@adm.kanazawa-u.ac.jp

12. Printing Admission Examination Card

On November 13, 2019 (Wed) it will be possible to print the admission examination card (受験票) from the Internet application registration site. Log in from the “**Application Confirmation Screen (申込確認画面)**” and print in A4 size.

- (1) The admission examination card has a URL and 2D code of the website where you can check the precautions and information on the examination site. Please access and confirm before taking the examination.
- (2) If there is a mistake in your name etc., please contact the Admission Section of the Student Affairs Department’s Admission Division.

Email: boshu@adm.kanazawa-u.ac.jp

- (3) **Please bring your printed admission examination card on the day of the examination.**

13. Announcement of Successful Applicants

D a t e: December 11, 2019 (Wed), 3:00 pm (Planned)

Venue: College of Human and Social Sciences Lecture Hall 2

1F Student Affairs Division Bulletin Board (Kakuma Campus)

- (1) Successful candidates (applicant numbers) will also be announced on the Kanazawa University website.

[Kanazawa University (admission information) website]

<https://www.kanazawa-u.ac.jp/education/admission>



- (2) If you do not receive the notification of passing an examination even though you are a successful candidate, please contact the following.

Admission Section, Admission Division, Student Affairs Department

Email: boshu@adm.kanazawa-u.ac.jp

14. Admission Procedure

(1) Period of admission and admission procedures

For details on admission procedures, please check the “Admission Procedure Guidelines” sent with the “Letter of Acceptance.”

If you do not complete the admission procedures during the admission period, you will be considered to have declined the offer of admission.

Admission procedure period: February 12, 2020 (Wed) to February 18, 2020 (Tue), 5:00 pm (Japan time) (must arrive by that time)

Admission procedure: By postal mail only (cannot be submitted in person).

(2) Send to:

Admission Section, Admission Division, Student Affairs Department, Kanazawa University
Kakumamachi, Kanazawa City, Ishikawa Prefecture 920-1192

15. Protection of Personal Information

Having established the “Kanazawa University Personal Information Management Regulations,” etc., Kanazawa University strives to appropriately manage and protect the personal information held by the University.

The personal information acquired by the University through the selection process and all personal information described in the documents submitted during the admission procedure will be used in the following works.

- (1) Duties related to the selection of new students and admission procedures
- (2) Duties related to student ID registration management after admission, learning management and health management such as performing medical examinations, etc.
- (3) Use of the University portal site after admission, use of the campus LAN, use of the library, and internal services such as library rental
- (4) Duties related to student support such as admission fee exemptions, tuition fee exemptions, scholarship selections, etc.
- (5) Duties related to payment of admission fee and tuition fee as well as duties at financial institutions entrusted with payment services
- (6) Necessary survey and research work related to new student selection conducted in a manner that does not allow identification of individuals
- (7) Duties related to surveying graduates' (students who have completed the course) learning results, etc. (Outcomes Assessment) as well as for work related to the support, etc. of alumni association activities
- (8) Other statistical processing work not allowing identification of individuals

16. Inquiries

(1) In relation to admission examinations:

Admission Section, Admission Division, Student Affairs Department
Email: boshu@adm.kanazawa-u.ac.jp

The applicant should personally read the Application Guidelines carefully. The applicant is responsible to check all admission and selection-related matters without fail.

< Providing information when unexpected situations occur >

If there are changes the announcements or examination time due to unforeseen circumstances, information will be posted on the Kanazawa University website as needed, so be sure to check before applying, immediately prior to the examination, etc.

[Kanazawa University (admission information) website]

<https://www.kanazawa-u.ac.jp/education/admission>



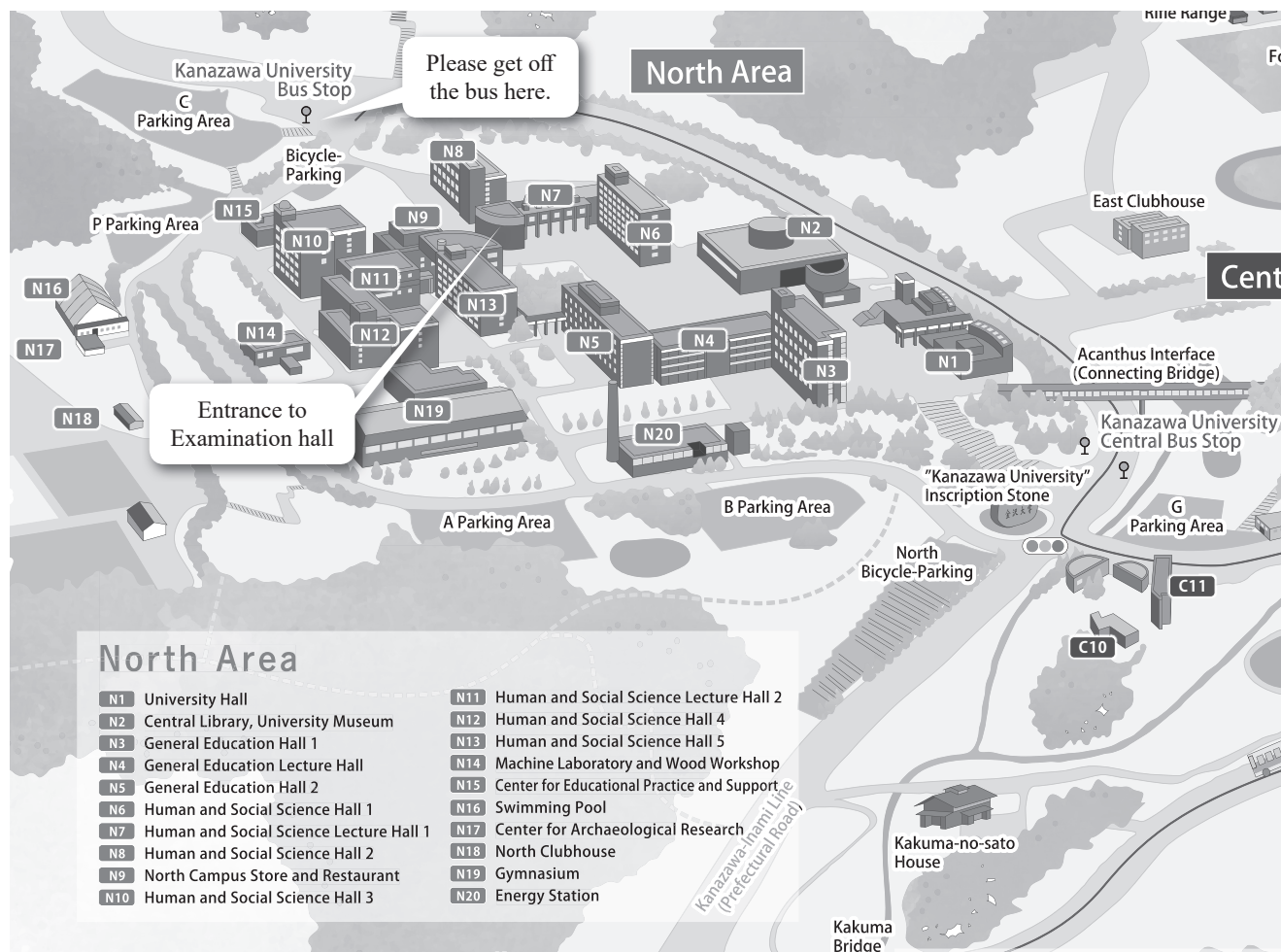
(2) In relation to academic matters:

Academic Affairs Section, Student Affairs Division, Human and Social Administration Department

Email: n-kyomu@adm.kanazawa-u.ac.jp

< Map of Examination Venue >

The Human and Social Science Lecture Hall 1, Kakuma Campus, Kanazawa University



< By "Hokuriku Railroad Bus" >

- To "Kanazawa Daigaku (Kakuma) (Kanazawa University (Kakuma), 金沢大学(角間))" bus stops (Approx.40min)
- Catch a bus #91 #93# 94 or #97 (Route name is Kanazawa Daigaku (Kakuma) (金沢大学 (角間)) from Bus Terminal #6, Kanazawa Station East Exit.
- There are three bus stops in the Kakuma Campus of Kanazawa University. Please get off at the end.

(Form 13)

*Examinee Number	
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Do not fill in areas marked with an asterisk.

Academic Year 2020, Kanazawa University

Personal Information Form
(For Privately-Financed International Student
Admission Examination)

School of International Studies, College of Human and Social Sciences					
Applicant's Name	Native Language			Sex	Nationality
				M / F	
	Alphabet	(Family Name) (First Name) (Middle Name)		Japanese Residence Status (If residing in Japan)	
	Date of Birth	(YYYY.MM.DD) (Years Old as of April 1, 2020)		Oct 2019 } Time of Application Jan 2020 }	
Applicant's Current Address	〒 - Mobile Phone Number (- -) TEL (- -) Email Address ()				
Contact Information Other than Above (Within Japan)	Name		Relation to Applicant		
	〒 - Mobile Phone Number (- -) TEL (- -)				
Applicant's Address in Home Country					

Academic Education History	Classification	Period of Attendance < Example > Jly 2016 – Jun 2019	Regular Period of Study	Number of Years Attended	School Name	Country in Which the School is Located	Special Notes
	Primary Education (Elementary School)						
	Secondary Education (Junior High School) (High School)						
	Total Years for Primary and Secondary Education						
	Post-High School Graduation						

Obtained Certification	• International Baccalaureate Certificate • Abitur Qualification • Baccalaureate Qualification (French Republic) • Passed GCE A Level (Circle the qualification obtained)				Date Obtained < Example > Feb 2019	
EJU Exam Sitting Date		TOEFL Exam Sitting Date		Selection Method (Circle the corresponding selection)	• Pattern A • Pattern B	
(Other Notes)						

< Cautions when Completing the Form 13 >

Entire Form (Common to All Items)

- The applicant is to print this form double-sided on A4 size paper, and **fill it out personally** using a black ball point pen.
- Write dates using the **CE** standard, and use block letters for western languages.

Applicant's Name

- Please enter your name twice, once in your native language and once using the alphabet.

Japanese Residence Status

- If at the time of application, you live in Japan and possess residence status, fill out the corresponding residence status name.
- **If you do not have a residence status at the time of application, write “none.”**

Applicant's Current Address

- Enter your current address.

Contact Information Other than Above (Within Japan)

- Enter the name, contact information (address, mobile phone number, telephone number) and relationship of an individual residing in Japan who can contact you.

Academic Education History

- Begin with admission into your elementary school when filling this field.

Regular Period of Study

- Enter the number of years it takes to graduate from school based on the education system of the country in question.

Number of Years Attended

- Enter the number of years you actually completed at the relevant school while registered.

Total Years for Primary and Secondary Education

- Enter the sum totals in both the “Regular Period of Study” field and the “Number of Years Attended” field.

Post-High School Graduation

- Enter your post-high school graduation academic history.
 - ① In the event that there is a regular period of study set forth within the relevant country's educational system for universities, junior colleges, technical colleges, etc., write the number of years in the fields marked "Regular Period of Study" and "Number of Years Attended."
 - ② It is not necessary to write anything in the "Regular Period of Study" field if the institution does not a particular regular period of study set forth within the relevant country's educational system.

Special Notes

- If you skipped a grade, graduated early, etc., enter this information in the field marked "Special Notes."

Other Notes

- If you passed South Korea's High School Graduation Academic Ability Examination or the United States' GED test, enter the name of the test and the date passed.
- If there are overlapping periods in your academic education history, provide an explanation in the field marked "Other Notes."