Kanazawa University’s Guideline to Prevent the Spread of COVID-19 as of January 25, 2022

Current alert category: "Caution Required"

- **Prohibition of face-to-face meetings.**
- **Online meetings only.**
- **In principle, all movements are prohibited.**
- **Minimum number of staff allowed to work for a short time to continue work related to important projects.**
- **Faculty members are also prohibited from coming to the university (locked depending on the situation.)**
- **Only experiments / practical training held by the minimum number of students can be conducted (under the supervision of teaching staff.)**
- **Group-work of any kinds are prohibited (excluding the case of securing a space of about 4㎡/person.)**
- **Commuting to school for attending classes is generally prohibited.**
- **Only remote classes using ICT are allowed.**
- **Only for those who have been approved by the university in advance are allowed to come to campus to guarantee learning opportunities.**
- **In principle, only home-based research activities are allowed.**
- **Self-restraint for coming to the university except for faculty and staff who are necessary to maintain ongoing experiments and research measurements. (Some limitations are allowed depending on the situation.)**
- **Prohibition of all activities both inside and outside the university (locked depending on the situation.)**

### Concrete guideline

<table>
<thead>
<tr>
<th>Level</th>
<th>Education (Lectures/ Seminars / Experiments / Practical training)</th>
<th>Research activity of faculty and students</th>
<th>Extracurricular activity of students</th>
<th>Office work (Administrative staff, technical staff, etc.)</th>
<th>Meetings</th>
<th>Business trips / travel (All members)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>As Normal</td>
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</tr>
<tr>
<td>1</td>
<td>Lectures and seminars can be conducted with thorough infection prevention measures.</td>
<td>Research activities are possible with infection prevention measures.</td>
<td>△ In principle, if the three Cs are unavoidable, even with maximum consideration to prevent the spread of infection, distance lectures using ICT should be conducted.</td>
<td>△ Face-to-face lectures and seminars securing a space of about 4㎡/person can be conducted with infection prevention measures.</td>
<td>△ Online meetings are recommended as much as possible.</td>
<td>△ Beware of business trips and travels for the areas with high risk for infection.</td>
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<tr>
<td>2</td>
<td>Lectures and seminars can be conducted with thorough infection prevention measures. (Indication: Keep distance of at least 1m between each participant. Keep adjacent seat (front, back, left and right) unoccupied. Keep the occupancy of the class room less than 50% of capacity in usual time.)</td>
<td>Research activities are possible with infection prevention measures.</td>
<td>△ If the three Cs are unavoidable, even with maximum consideration to prevent the spread of infection, home-based research activities are recommended.</td>
<td>△ Research activities securing a space of about 4㎡/person can be continued with thorough infection prevention measures.</td>
<td>△ Partial implementation of half to one-third of teleworking or working at another room and utilization of staggered commuting.</td>
<td>△ In principle, unnecessary and non-urgent business trips and travels for areas subject to the emergency declaration and pre-emergency measures are prohibited.</td>
</tr>
<tr>
<td>3</td>
<td>In principle, if the three Cs are unavoidable, even with maximum consideration to prevent the spread of infection, activities are prohibited. (Some activities are allowed depending on the situation.)</td>
<td>△ In principle, only home-based research activities are possible.</td>
<td>△ Self-restraint for coming to the university except for faculty and staff who are necessary to maintain ongoing experiments and research activities. (Some interruptions are allowed depending on the situation.)</td>
<td>△ Prohibition of all activities, both inside and outside the university. (Some commuting are allowed depending on the situation.)</td>
<td>△ In principle, teleworking only.</td>
<td>△ In principle, unnecessary and non-urgent business trips and travels for areas subject to the emergency declaration and pre-emergency measures are prohibited.</td>
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<tr>
<td>4</td>
<td>△ In principle, only home-based research activities are allowed.</td>
<td>△ Self-restraint for coming to the university except for faculty and staff who are necessary to maintain ongoing experiments and research activities. (Some interruptions are allowed depending on the situation.)</td>
<td>△ Prohibition of all activities both inside and outside the university (locked depending on the situation.)</td>
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<td>△ Only the minimum number of staff to maintain university functions can work for a short time.</td>
<td>△ In principle, teleworking only.</td>
</tr>
</tbody>
</table>

* Faculty and staff working at the affiliated hospital are not subject to these activity guidelines.

*Colored cells: University’s current situation

**Definition**

- **A (Caution Required):** When the risk of infection is significantly reduced.
- **B (Warming):** When there is a risk of infection spread in Ishikawa Prefecture, but the local government has not declared a state of emergency on its own.
- **C (High Alert):** When infection spreads rapidly, the medical care in the area is limited, and the local government declares an emergency. (A state very close to level D)
- **D (Emergency):** When there is a request for simultaneous closure by the national government or local government due to a national emergency declaration; when there is an outbreak of infected persons or cluster infection at multiple departments on the campus.

**Level 1**

- In principle, if the three Cs are unavoidable, even with maximum consideration to prevent the spread of infection, distance lectures using ICT should be conducted.
- Lectures and seminars can be conducted with thorough infection prevention measures.
- Group work, experiments and practical training can be conducted with thorough infection prevention measures.
- Experiments and practical training can be conducted with infection prevention measures.
- Group work of any kinds should be refrained. Long period group works (15 min. and longer) or close position (within 1 meter in between) is prohibited.

**Level 2**

- Lectures and seminars can be conducted with thorough infection prevention measures. (Indication: Keep distance of at least 1m between each participant. Keep adjacent seat (front, back, left and right) unoccupied. Keep the occupancy of the class room less than 50% of capacity in usual time.)
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- Lectures and seminars can be conducted with thorough infection prevention measures.
- Only experiments / practical training held by the minimum number of students can be conducted (under the supervision of teaching staff.)
- Only remote classes using ICT are allowed.
- Faculty members are also prohibited from coming to the university. However, the minimum number of faculty numbers and others to secure the safety and maintain the assets such as living things and precision equipment that are indispensable for continuing research can come.

**Level 3**

- Lectures and seminars can be conducted with thorough infection prevention measures. (Indication: Keep distance of at least 1m between each participant. Keep adjacent seat (front, back, left and right) unoccupied. Keep the occupancy of the class room less than 50% of capacity in usual time.)
- Lectures and seminars can be conducted with thorough infection prevention measures.
- Group work, experiments and practical training can be conducted with thorough infection prevention measures.
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**Level 4**

- Lectures and seminars can be conducted with thorough infection prevention measures. (Indication: Keep distance of at least 1m between each participant. Keep adjacent seat (front, back, left and right) unoccupied. Keep the occupancy of the class room less than 50% of capacity in usual time.)
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