You are responsible for confirming the details of the admission procedures listed in these Admission Procedure Guidelines (detailed version).
## Table of contents

### Admission Procedures Section

1. Admission Procedures  
2. Admission Date  
3. Where to Make Inquiries  
4. Admission Fee Exemption  
5. Admission Fee Deferral  
6. Paying Tuition  
7. Tuition Exemption

### Admission Preparation Section

1. Entrance Ceremony, Course Registration Guidance, Orientations  
2. Acknowledging University Credits You Have Earned before Admission  
3. Scholarships  
4. Student/International Student Dormitory  
5. Periodic Medical Checkups  
6. Infection Control Measures  
7. Notice from Health Service Center  
8. The Disabled Student’s Support Office  
9. Mandatory Student Insurance Designated By Kanazawa University  
10. Comprehensive Insurance for Student Life Coupled with PAS (“CIS-PAS”)  
11. Student Mutual Benefit and Other Insurances

### Campus Life Section

1. Welfare Facilities  
2. Voluntarily Refraining from Automobile or Motorcycle Commuting  
3. Part-time Jobs  
4. Housing Referral Services  
5. Kanazawa University Credit Card

### Other

1. Admission, Tuition and Other Expenses  
2. Measures for Globalization in Kanazawa University  
3. Privacy Policy
[I. Admission Procedures Section]

1 Admission Procedures

Kanazawa University admission procedures are carried out through the admission procedure system on our website.

https://www.kanazawa-u.ac.jp/education/admission/nyugakutetuzuki

Using the system has the below advantages.
① It is possible to carry out admission procedures 24 hours a day
② You can upload photos
③ You can choose your admission fee payment method
④ Admission procedures can be carried out from a smartphone or tablet
⑤ After entering the information, you can print the mailing label.

(1) Admission procedures period
If you do not complete the procedures during the admission procedures period, you will be regarded as having canceled your admission.

Graduate School | Admission procedure period
--- | ---
Graduate School of Human and Socio-Environmental Studies
Graduate School of Natural Science and Technology
Graduate School of Medical Sciences
Graduate School of Advanced Preventive Medical Sciences
Graduate School of Frontier Science Initiative
Graduate School of Professional Development in Teacher Education
Graduate School of Law | Mail: Must arrive between March 12 (Fri) – 18 (Thu), 2021
Hand-in: Between 9:00-17:00 on March 18, 2021 (Thu)

(2) How to carry out admission procedures
① From the Kanazawa University website (admission information), access the admission procedures page, and after completing the necessary items, upload a photo for your Student ID card.
② Pay the admission fee
   Admission fee ¥282,000

(Note) 1 Admission procedures are not completed by paying the admission fee alone. You also must submit the admission procedure documents within the admission procedure period.
2 If you are in the cases listed below, you must not pay the admission fee.
   · If you completed a Master’s Level Section of Integrated Course or Master’s Course at Kanazawa University in March 2021 and will proceed to our Doctoral Level Section or Doctoral Course.
   · If you are a Japanese Government-financed international student.
   · If you will apply to Admission Fee Deferral or Admission Fee Exemption.

   If you are such a case, please contact to “3 Where to Make Inquiries” on page Ⅰ-4 to set up into the admission procedure system.

[Payment methods]
Payment can only be made by convenience store payment (within Japan only), Bank ATM (Pay-Easy: within Japan only), internet banking (within Japan only), or credit card. For details, please refer to the guidance page of the admission procedure system.

https://www.kanazawa-u.ac.jp/education/admission/nyugakutetuzuki
>How to Enrollment procedure [PDF]

(Note) 1 After admission procedures are completed, we will not refund the admission fee for any reason.
2 Alongside the admission fee, payment fees are required separately. (Borne by the person making the payment.)
③ Please print the documents required for admission procedures, and after completing the necessary sections mail or hand them in. Admission procedures are not completed by simply registering on the Online Admission Procedure System and paying admission fees. Students must mail (express, registered mail) or hand in the required documents within the admission procedure period.

- If you will mail the documents
  Mail the required documents shown on the “(3) Documents to be Submitted” of pages I -2 to 3 by “express or registered mail.” Make sure the documents will arrive by 17:00 (Japan time) on the final day of the admission procedure period.

- If you will hand in the documents
  For the below special application categories, hand-in is accepted. After registering on the admission procedure system and paying the admission fee, please hand in the necessary documents listed on the (3) “Documents to be submitted” of pages I -2 to 3. Please refer to page I -4 for where to hand in the documents.

(Note) After we have received the documents, we cannot make changes to the listed items or return the documents for any reason.

(3) Documents to be submitted

① Items required to be uploaded to the admission procedure system.

| Photo data for Student ID card | Please upload your face photo for your student ID card. Be sure to use your own one. Please use photo data that meets the following requirements: A photo which the successful applicant is identifiable, in color, is of the upper body, has not been edited, no hat, facing straight forward, no background, has been taken within the last three months, be between 100KB to 5MB, and be a jpg or png file. |

② Items from the admission procedure system that have to be printed out and submitted

| Admission procedure confirmation form | After registering on the admission procedure system, print in color and A4 size from “Print Required Documents,” and then submit the form. |
| Mailing label | After registering on the admission procedure system, please print in color and A4 size from “Print Required Documents” and paste to the envelope for sending documents. (Pasting with glue and standard printer paper is permitted.) Please use a commercially available square No. 2 envelope (240mm×332mm) and send it by express or registered mail. |

③ Other required documents to be submitted

<table>
<thead>
<tr>
<th>Documents submitted</th>
<th>Notes</th>
<th>Submission deadline</th>
<th>Where to submit</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Kanazawa University exam admission slip</td>
<td>If you have lost your slip, then please contact “3 Where to Make Inquiries” listed on page I -4.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Bank Account Transfer Request Form or Application Form for Automated Payment for Tuition (Attach the prescribed form)</td>
<td>Fill in this document after checking out the pamphlet “Paying Tuition” attached to this Guide. After carrying out procedures at a designated financial institution, please submit the “to be submitted to your university” copy only. If you are currently a Kanazawa University student, and your designated account registered by Kanazawa University has not changed since admission, then you do not have to submit this document.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Health Certificate (Attach the prescribed form) or the medical checkup certificate listed on the right</td>
<td>Fill out and submit the prescribed form attached to this Guide. However, if you are a Kanazawa University student and had an annual medical checkup within the last year of admission, the health certificate available from the automatic certificate issuing machine is also acceptable. Also, if you are a student of another university or currently work for a company, and if medical checkup services at your university or company include all the items designated by Kanazawa University (within one year are allowed), then you may submit by just filling out the bold section of the prescribed form attached to these Admission Procedure Guidelines. Also, please attach the results of your medical checkup, or a copy of said results.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Documents submitted** | **Notes** | **Submission deadline** | **Where to submit**
--- | --- | --- | ---
*Copy of Residence Card (both sides) and Copy of Passport (international students only)* | If you are an international student and did not submit a copy of your residence card and Passport at the time of application, submit it. You only need to submit the page that indicates your nationality, name, gender, date of birth, and passport number. If you already submitted it at the time of application or at the time of this procedure and your status has changed from your passport information since submission, then please promptly provide the updated version to the office responsible listed on “3 Where to Make Inquiries” on page I-4. | During the admission procedure's period | Student Affairs Office of the school you belong to
*Letter of Acceptance (Attach the prescribed form)* | If you intend to join Kanazawa University and stay employed, you have to submit a letter of acceptance issued by your section head (or your appointer). If you have already submitted the permission to take the entrance exam (letter of recommendation or letter of acceptance) in writing by your section head (or your appointer), you do not have to submit a letter of acceptance again. Also, if you are unable to submit it at the time of admission procedure, please contact the section responsible listed on the “3 Where to Make Inquiries” on page I-4 and follow their instructions. | Until the end of this March |  

*Graduation Certificate or Course Completion Certificate*  
*Form for Enrollment in the Personal Accident Insurance for Students Pursuing Education and Research (Attach the prescribed form)*  
(Note) Enrollment compulsory for all students
| If you applied under graduation or completion expectation at the time of application, you have to submit. You do not have to submit it if you are a student at Kanazawa University. If your “official transcript” indicates the date of your graduation/course completion, you do not have to submit your graduation certificate or course completion certificate. If you were expected to complete the advanced course of junior college or national college of technology at the time of application, you also need to submit a Certificate of Degree (issued by NIAD-QE (National Institution for Academic Degrees and Quality Enhancement of Higher Education). Form for Enrollment in the Personal Accident Insurance for Students Pursuing Education and Research (Attach the prescribed form) |  

(Note) 1. Write your name as indicated in your family register.  
2. Submit the documents marked with * if you fall under the conditions stated.

### 2 Admission Date
If you have completed the admission procedure, you will gain a student status on April 1, 2021. On and after April 1, you may not decline our admission offer. In this case, you need to go through procedures to leave the university. In addition, you also need to pay prescribed tuition.

---

1-3
### 3 Where to Make Inquiries

#### ① Admission Procedures

<table>
<thead>
<tr>
<th>Graduate School/ Division</th>
<th>Where to make inquiries</th>
<th>Location</th>
</tr>
</thead>
</table>
| Graduate School of Human and Socio-Environmental Studies   | Admission Section, Student Affairs Division, Human and Social Administration Department (Human and Social Science Hall 2)  
Tel 076-264-5600,5602                                                                 | Kakumamachi, Kanazawa 920-1192    |
| Graduate School of Professional Development in Teacher Education |                                                                                                       |                                   |
| Graduate School of Law                                           |                                                                                                       |                                   |
| Graduate School of Professional Development in Teacher Education |                                                                                                       |                                   |
| Graduate School of Natural Science and Technology               | Admission Section, Student Affairs Division, Science and Engineering Administration Department (Natural Science and Technology Main Hall)  
E-mail: s-nyusi@adm.kanazawa-u.ac.jp  
Tel 076-234-6823,6824                                                                 | 13-1 Takaramachi, Kanazawa 920-8640 |
| Graduate School of Medical Sciences (Division of Medical Sciences, Division of Medicine) | Graduate Student Affairs Section (Medicine), Student Affairs Division, Medical, Pharmaceutical and Health Administration Department (School of Medicine Hall F)  
E-mail: t-daigakuin@adm.kanazawa-u.ac.jp  
Tel 076-265-2121, 2887                                                                 | Kakumamachi, Kanazawa 920-1192    |
| Graduate School of Medical Sciences (Division of Pharmaceutical Sciences) | Pharmacy Student Affairs Section, Faculty of Pharmacy and Cancer Research Institute Support Division, Medical, Pharmaceutical and Health Administration Department (Natural Science and Technology Main Hall)  
E-mail: y-gakumu@adm.kanazawa-u.ac.jp  
Tel 076-234-6827, 6987                                                                 | Kakumamachi, Kanazawa 920-1192    |
| Graduate School of Medical Sciences (Division of Health Sciences) | Student Affairs Section, Faculty of Health Sciences Support Division, Medical, Pharmaceutical and Health Administration Department (School of Health Sciences Hall 1)  
E-mail:t-igaku2@adm.kanazawa-u.ac.jp  
Tel 076-265-2515                                                                 | 5-11-80 Kodatsuno, Kanazawa 920-0942 |
| Graduate School of Advanced Preventive Medical Sciences         | Graduate Student Affairs Section (Medicine), Student Affairs Division, Medical, Pharmaceutical and Health Administration Department (School of Medicine Hall F)  
E-mail: t-daigakuin@adm.kanazawa-u.ac.jp  
Tel 076-265-2868                                                                 | 13-1 Takaramachi, Kanazawa 920-8640 |
| Graduate School of Frontier Science Initiative                 | Graduate School of Frontier Science Initiative Affairs Section, Student Affairs Division, Student Affairs Department (Administration Office Bldg.)  
E-mail: s-yugo@adm.kanazawa-u.ac.jp  
Tel 076-264-5971,5970                                                                 | Kakumamachi, Kanazawa 920-1192    |

*Only weekdays between 9:00-17:00*

#### ② Other inquiries

<table>
<thead>
<tr>
<th>item</th>
<th>Where to request documentation and make inquiries</th>
<th>Location</th>
</tr>
</thead>
</table>
| Admission Fee Exemption | Student Support Section, Student Support Division, Student Affairs Department  
E-mail: sttsien@adm.kanazawa-u.ac.jp  
Tel: 076-264-5164       | Kakumamachi, Kanazawa 920-1192                                                  |
| Admission Fee Deferral |                                                                                       |                                   |
| Tuition Exemption      |                                                                                       |                                   |
| Scholarships           | Student Support Section, Student Support Division, Student Affairs Department  
E-mail: sttsien@adm.kanazawa-u.ac.jp  
Tel: 076-264-5170       |                                   |
| Periodic Medical Checkup | Health Service Center  
E-mail: hokekan@kenroku.kanazawa-u.ac.jp  
Tel: 076-264-5255,5256 |                                   |
**Admission Fee Exemption**

(1) You are eligible for admission fee exemption if:
   A. Our university's unique Entrance Fee Exemption
      1) Are suffering difficulties in paying admission fees by the payment deadline due to economic reasons, and have an outstanding academic record or,
      2) Are suffering difficulties in paying admission fees by the payment deadline due to the death of their tuition payer, or because their tuition payer or the student suffer wind and flood damages or other disasters within a year before their admission (from April 2020 to March 2021).

   If you fall under one of these conditions and apply for admission fee exemption, we might exempt you from all or a half of admission fee payment for the first semester after screening process.

   B. Our university's unique Entrance Fee Exemption (sudden change in household budget)
      1) Your tuition payer get less income due to the spread of the COVID-19 infection and is receiving public support from the government or local governments or whose income after a sudden change in household income is less than half before the sudden change
      2) After the reason for sudden change in your tuition payer’s household budge level, whose income is within the standards of our university's normal tuition exemption.

   If you fall under both 1) and(2) above conditions and apply for Admission Fee Exemption, we might exempt within budget you from a all, a half or a part of Admission fee payment for the first semester after screening process.

(2) Request for admission fee exemption-related documents

   If you apply for admission fee exemption, make sure to obtain application forms before admission procedures and prepare for paperwork. You can download the form from Kanazawa University website.

```
https://www.kanazawa-u.ac.jp/campuslife/economic/exemption_grace
```

(3) Application Procedures for Admission Fee Exemption

   1) Document submitted
      (a) Application Form for Admission Fee Exemption (Form1-1, 1-2)
      (b) Other necessary certificates (Check out detail information by admission fee exemption-related application documents)
      (c) An ¥84-stamped return envelope (size:JIS N3, 120mm×235mm) bearing their(the student’s) name and address(which can guarantee fail-safe mail delivery)
2) When to submit application documents: During the admission procedures period of each Graduate School (See page I -1) [Strict observance]


(4) Notes

1) You can apply for either A or B, which is the university's own admission fee exemption. You cannot apply for both.

2) The application documents for admission fee exemption and tuition fee exemption are the same. When applying for both admission fee exemption and tuition fee exemption, one set of documents to submit. Please apply during the admission procedure period.

3) If you apply for admission fee exemption, we will postpone your admission fee payment until we give you a notice of our screening result. If you pay admission fee prior to such notice, we will regard you as withdrawing from your application for admission fee exemption.

4) If our screening process has led to half of the exemption or denial of the exemption, and you fail to pay admission fee within 14 days from receiving notification to that effect, then you will get expelled from the university. If you fail to pay admission fee, you will get expelled from the university.

5) If you are exempted from half price or disapproved, you can apply for a postponement of admission fee.

5 Admission Fee Deferral

(1) You are eligible for admission fee deferral if:

1) Are suffering difficulties in paying admission fees by the payment deadline due to economic reasons, and have an outstanding academic record or,

2) Are suffering difficulties in paying admission fees by the payment deadline due to the death of their tuition payer, or because their tuition payer or the student suffer wind and flood damages or other disasters within a year before their admission (from April 2020 to March 2021)

If you fall under one of these conditions and apply for admission fee deferral, we might postpone your admission fee payment after screening process.

(2) Request for admission fee deferral -related documents

If you apply for admission fee deferral, make sure to obtain the application guidelines and forms from Kanazawa University website and prepare the documents before proceeding with the admission procedure. You can download the form from Kanazawa University website.

URL: https://www.kanazawa-u.ac.jp/campuslife/economic/exemption_grace

(3) Application Procedures for Admission Fee deferral

1) Document submitted
   (a) Application Form on Admission Fee deferral
   (b) Other necessary certificates (Check out detail information by admission fee deferral -related application documents)
   (c) An ¥84-stamped return envelope(size:JIS N3, 120 × 235mm) bearing their(the student’s) name and address(which can guarantee fail-safe mail delivery)

2) When to submit application documents: During the admission procedures period of each Graduate School (See page I -1) [Strict observance]


(4) Notes

1) If you apply for admission fee deferral, we will postpone your admission fee payment until we give you a notice of our screening result.

2) If our screening process has led to denial of your admission fee deferral, and you fail to pay admission fee within 14 days from receiving notification to that effect, then you will get expelled from the university.

3) Even if we accept postponement of your admission fee, you must pay admission fee by the last day of the semester of enrollment. If you fail to pay admission fee, you will get expelled from the university.
6 Paying Tuition

1 How to Pay Tuition

(1) Total tuition fee and the scheduled bank transfer day(for the first year)

First semester (1st and 2nd quarter) Tuition fee ¥267,900
Second semester (3rd and 4th quarter) Tuition fee ¥267,900

(Note) The above amount is the expected amount, and in the case that during admission or while you are enrolled the amount is revised, the new tuition fee amount will apply.

(2) How to pay tuition

1) Payment is made via the “Bank Account Transfer System,” which automatically deducts money from your bank account. Make sure to open a bank account in your or your tuition payer’s name at the financial institution specified by Kanazawa University (if you already have an account at the specified financial institution, then it is possible to use that account), and conduct bank transfer procedures.

2) For details on bank transfer procedures and the tuition bank transfer dates, please refer to the pamphlet “Tuition Fee Payment.”

3) Students currently enrolled at Kanazawa University already using the Tuition Bank Account Transfer System, deductions will continue automatically. Therefore, unless you will change your registered specified account, you are not required to carry out procedures.

(3) Other

We will inform you of the tuition bank transfer dates and tuition amount in early April and early October every year, via your assigned school’s bulletin boards and the university website.

https://www.kanazawa-u.ac.jp/students/

7 Tuition Exemption

(1) You are eligible for tuition exemption if:

A. Our university’s unique Tuition Exemption

1) You are suffering a difficulty to pay tuition due to an economic reason, and are regarded to achieve excellent academic performance; or

2) You are suffering a significant difficulty in paying tuition because your tuition payer dies within a year before your admission (from April 2020 to March 2021) or because your tuition payer or you suffer wind and flood damages or other disasters.

If you fall under one of these conditions and apply for tuition exemption, we might exempt within budget you from all, a half or a part of tuition payment for the first semester after screening process.

B. Our university’s unique Entrance Fee Exemption (sudden change in household budget)

1) Your tuition payer get less income due to the spread of the COVID-19 infection and is receiving public support from the government or local governments or whose income after a sudden change in household income is less than half before the sudden change.

2) After the reason for sudden change in your tuition payer’s household budge level, whose income is within the standards of our university's normal tuition exemption.

If you fall under both 1) and (2) above conditions and apply for Tuition Exemption, we might exempt within budget you from all, a half or a part of tuition payment for the first semester after screening process.

If you fall under both 1) and 2) above conditions and apply for Tuition Exemption, we might exempt within budget you from all, a half or a part of Admission fee payment for the first semester after screening process.

(2) Request for tuition exemption-related documents

If you apply for tuition exemption, make sure to obtain application forms following the instruction 1) and 2), and then prepare for paperwork.

1) Download the form from Kanazawa University website
   URL: http://www.kanazawa-u.ac.jp/campuslife/economic/tuition_waiver

2) When to submit application documents: During the admission procedures period to March 31, 2021(Wed)
   [Strict observance]

3) Where to request application documents and make inquiries
   See the section “3 Where to Make Inquiries” on page 1 -4.
(3) Notes

1) You can apply for either A or B, which is the university's own admission fee exemption. You cannot apply for both.

2) The application documents for admission fee exemption and tuition fee exemption are the same. When applying for both admission fee exemption and tuition fee exemption, one set of documents to submit. Please apply during the admission procedure period.

3) Even when applying for tuition exemption, "Deposit account transfer request form" (in the case of a designated bank) or "Application for automatic payment" a letter (in the case of Japan Post Bank) must be submitted.

   If you are currently a student of our university and are already using the tuition deposit account transfer system, it will be automatically done.

4) Tuition exemption applicants will postpone tuition payment until the selection result is notified. During that time, tuition fees will be charged, but no direct debit will be made.
[Ⅱ．Admission Preparation Section]

1 Entrance Ceremony, Course Registration Guidance, Orientations

(1) Entrance Ceremony
Details are below. New students should gather at the venue at least 20 minutes before the opening time with dressed appropriately for the ceremony.

Date and Time: April 2, 2021 starts at 10:00 am
Venue: Kita222 Wakahino-machi, Kanazawa-shi, Ishikawa-ken
How to access:
By bus: 20 minutes from Kanazawa Station Kanazawa Port Exit (West Exit) ⑦ bound for "Shimoyasuhara", 5 minutes walk after getting off at the "Fukurobatake Seibu Ryokuchi Koenmae" bus stop.
Alternatively, bound for "Saiseikai Hospital" from Kanazawa Station Kenrokuen Exit (East Exit) for 40 minutes.

(2) Course guidance / orientation * No suit required
The person in charge of your graduate school will contact you at a later date.

(3) Issuing Student ID
Receive your student ID (ID card) at the section in charge after the beginning of the month of admission (For more information on the section in charge at your division, see “3 Where to Make Inquiries” on page 1 -4)
Your student registration certificate and student discount certificate are also available from the automatic certificate issuing machine by using your ID card.
Section in charge at your graduate school will give you instructions on your orientation schedule or other information on your course.

2 Acknowledging University Credits You Have Earned before Admission
If you have already earned some credits at graduate school of Kanazawa University or any other university before entering Kanazawa University, we might acknowledge these credits as you have earned them by taking lectures at Kanazawa University after admission. We will accept such credits if we find it beneficial for educational purposes.
If you wish to have your credits acknowledged by us in this manner, check out detail information at the section in charge at your division in advance.
Make arrangements for the following documents in advance because you need to attach them to application form.

(1) Official transcript
(2) Syllabus (lecture outline) or course guide that describes class topics
(3) Other useful documents (we might request you to submit textbooks, notebooks, etc.)

3 Scholarships
Information of scholarship for privately financed international students is also available of the following.
http://wwwadm.kanazawa-u.ac.jpei/e/abroad/scholarship.html

4 Student/International Student Dormitory
At Kanazawa University, to promote international exchange and foster global talent, there is the student dormitory “SAKIGAKE” and “Hokumei,” a sharehouse type student dormitory where international and Japanese students live together in one unit.

http://wwwadm.kanazawa-u.ac.jpei/ellifeinfo/housing.html#02-1
5 Periodic Medical Checkups
In order to make university life healthier and more meaningful, Kanazawa University Health Service Center carry out periodic medical checkup for all new students.
For details, please check the information page for periodic medical checkup on the center website (http://hsc.w3.kanazawa-u.ac.jp). Please be sure to check the flow of periodic medical checkup and precautions at the venue before visiting the clinic.
For inquiries regarding periodic medical checkup, please include your name, student ID number, affiliation, grade, etc. to the extent possible, and send an e-mail.
Please contact us. [Health Management Center] hokekan@kenroku.kanazawa-u.ac.jp
(1) Schedule / Venue
1) Schedule: April 19 (Mon) to 28 (Wed) (excluding Sat and Sun)
The schedule varies depending on the graduate school / major. Check the Health Care Center website.
http://hsc.w3.kanazawa-u.ac.jp/annual-medical-checkup/
2) How to undergo medical checkup on the venue
Receive “Checkup file case” at the reception in the Health Service Center → Submit urine → Take medical
3) Health survey (Web response)
Personal information obtained from this checkup will be in accordance with "Handling of health checkup data". We keep personal secrets. Before the health checkup, it is necessary to do the health survey items on the website. Please check the Center website for the answer method. To use it, you need to obtain a Kanazawa University network ID.

* Handling of health examination data
The Kanazawa University Health Administration Center conducts regular health examinations and follow-up measures (re-examination, guidance, hospital introduction) to maintain and improve the health of students and to detect preventable diseases at an early stage. The results of health examinations (including interviews, medical certificates, and health surveys) not only help to understand the health condition of individuals and provide necessary support, but also grasp the health condition and living conditions of students and take necessary measures. It is necessary to stand up. In addition, the examinee may perform statistical analysis in a form that does not identify an individual and present the result at an academic conference etc. as basic data for using the health examination data to improve the health of students. It is considered that you have agreed. If you have any questions, please contact the Health Care Center.

6 Infection Control Measures
Kanazawa University requests that you enroll after taking vaccinations defined in Preventive Vaccinations Act as long as there are no special circumstances such as illness due to which you cannot receive the vaccination. In addition, in order to maintain your health, Kanazawa University strongly encourages you to take as much vaccination as possible for various diseases.

7 Notice from Health Service Center
(1) Health Insurance Card
Please bring your health insurance card when you visit a hospital; it is required in order to receive medical insurance coverage for health care.
(2) First-aid kit
Please prepare a first-aid kit containing medicines such as cold medicine, thermometer, plaster, and so on. In addition, if you are taking medication for the treatment of disease, please include that medication.
(3) If you are outpatient for any disease
If you will enroll from a remote location to our university and you are a hospital outpatient for any disease, we recommend that you to ask the family physician to write a letter of introduction (to provide your medical information) addressed to a hospital near our university and you visit that hospital. If you do not know which hospital to visit, please ask the physician to write a letter of introduction addressed to Health Service Center.
**8 The Disabled Student’s Support Office**

At Kanazawa University, we have set up a Disabled Student Support Center. Including those considering enrollment before entry exams, if you have a disability and in the case that support is expected to be necessary for study, we will conduct an in-depth consultation regarding the content of said support.

If the above applies to you, please contact the Disabled Student Support Center immediately after your admission has been confirmed (you have passed).

[Where to make inquiries] Disabled Student Support Center (Student Support Division, Student Affairs Department)  E-mail:siensitsu@adm.kanazawa-u.ac.jp

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**9 Mandatory Student Insurance Designated By Kanazawa University**

At Kanazawa University, in case of any accidents during your student life, we make it compulsory for students to join the Personal Accident Insurance for Students Pursuing Education and Research (Gakkensai) and Liability Insurance coupled with PAS. They are compensation schemes managed by the Japan Educational Exchanges and Services, and students from all Junior Colleges and Universities in Japan are eligible for both insurance policies.

**(1) Insurance Premiums and Insurance period**

Please pay the following insurance premiums in a lump sum payment at the counter of the post office. Please note that in the case you withdraw from admission after paying the insurance premiums, we will return the insurance premium to you (insurance premium minus postage fees).

<table>
<thead>
<tr>
<th>Graduate School</th>
<th>Period of insurance</th>
<th>Insurance premium</th>
<th>Breakdown</th>
<th>Course of Liability Insurance Coupled with PAS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate School of Human and Socio-Environmental Studies</td>
<td>Master's Level Section of Integrated Course (Short-term Enrollment-type System)</td>
<td>1 year</td>
<td>¥1,340</td>
<td>¥1,000</td>
</tr>
<tr>
<td>Graduate School of Human and Socio-Environmental Studies</td>
<td>Master's Level Section of Integrated Course</td>
<td>2 years</td>
<td>¥2,430</td>
<td>¥1,750</td>
</tr>
<tr>
<td>Graduate School of Natural Science and Technology Graduate School of Medical Sciences (Division of Pharmaceutical Sciences) Graduate School of Frontier Science Initiative</td>
<td>Doctoral Level Section of Integrated Course</td>
<td>3 years</td>
<td>¥3,620</td>
<td>¥2,600</td>
</tr>
<tr>
<td>Graduate School of Medical Sciences (Except Division of Pharmaceutical Sciences)</td>
<td>Master's Course Level of Integrated Course</td>
<td>2 years</td>
<td>¥2,790</td>
<td>¥1,790</td>
</tr>
<tr>
<td>Doctoral Level Section of Integrated Course</td>
<td>3 years</td>
<td>¥4,150</td>
<td>¥2,650</td>
<td>¥1,500</td>
</tr>
<tr>
<td>Doctoral Course</td>
<td>4 years</td>
<td>¥5,370</td>
<td>¥3,370</td>
<td>¥2,000</td>
</tr>
<tr>
<td>Graduate School of Law Division of Law and Politics</td>
<td>Master's Course</td>
<td>2 years</td>
<td>¥2,430</td>
<td>¥1,750</td>
</tr>
<tr>
<td>Graduate School of Professional Development in Teacher Education</td>
<td>2 years</td>
<td>¥2,430</td>
<td>¥1,750</td>
<td>¥680</td>
</tr>
<tr>
<td>Graduate School of Advanced Preventive Medical Sciences</td>
<td>4 years</td>
<td>¥5,370</td>
<td>¥3,370</td>
<td>¥2,000</td>
</tr>
</tbody>
</table>
(2) **Overview of Gakkensai**

Within or outside of Japan, insurance payouts are made for ① sudden, incidental, and exogenous accidents during their education/research activities ② bodily injuries or accidents caused by accidents while commuting or while in transit between school facilities.

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Death benefits</th>
<th>Physical disability benefits</th>
<th>Medical benefits</th>
<th>Additional hospitalization Benefits (up to 180 days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>During regular curricular activities or school events</td>
<td>¥20 million</td>
<td>¥1,200,000 - ¥30 million</td>
<td>For 1 or more days of actual medical treatment; ¥3,000 - ¥300,000</td>
<td></td>
</tr>
<tr>
<td>While staying in school facilities for reasons other than the above and extracurricular activities During the commute to school During transit between school facilities</td>
<td>¥10 million</td>
<td>¥600,000 - ¥15 million</td>
<td>For 4 or more days of actual medical treatment; ¥6,000 - ¥300,000</td>
<td>¥4,000 per day</td>
</tr>
</tbody>
</table>

(3) **Overview of Liability Insurance Covered with PAS**

Students (the insured) will be covered up to the limit of payment against damages for which, during the period of this insurance, they may be held legally liable to pay in Japan or abroad for injuring a third party or damaging any property belonging to a third party, during their curricular activities, school events, extracurricular activities, or commuting to and from them. At Kanazawa University, we require all students to enroll in both Gakkensai and Liability Insurance Covered with PAS.

**Course and limits of coverage**

<table>
<thead>
<tr>
<th>Course</th>
<th>Course A</th>
<th>Course C</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coverage</td>
<td>Regular curricular activities, school events, extracurricular activities and commuting to and from them</td>
<td>Regular curricular activities in the medical-related department and studies, school events, extracurricular activities and commuting to and from them (Includes medical-related practice)</td>
</tr>
<tr>
<td>Limit of coverage</td>
<td>100 million yen per accident combining both bodily injury and property damage (No deductible)*</td>
<td></td>
</tr>
</tbody>
</table>

* Limit of coverage for one insured person per year

International students are required to check the recommended insurance at the orientation of international students.

(4) **Application Procedures and Insurance Period**

① **Application Procedure**

Please pay insurance premiums at the post office using the specified form. (The policyholder bears payment fee.)

② **Application Procedure Period and Insurance Period**

i. If you pay the insurance premium before or in this March, then the insurance will be valid from April 1.

ii. If you pay in or after April, then your insurance will be valid from the day after payment.

(5) **Other**

① Use the payment invoice and receipt issued by the post office in place of a receipt for insurance premium. The university will not issue any receipt for insurance premiums. An insurance policy will not be issued, so keep your transfer payment invoice and receipt in a safe place.
② For more information regarding the insurance contract, see the “Personal Accident Insurance for Students Pursuing Education and Research (PAS) Guide” distributed at the time of your admission. (Also see the website of Japan Educational Exchanges and Services (http://www.jees.or.jp/), which operates this insurance program.)

10 Comprehensive Insurance for Student Life Coupled with PAS ( “CIS-PAS” )

University students are involved with diversified activities, such as on-campus projects as well as off-campus activities. In this context, Kanazawa University strongly recommends “Comprehensive Insurance for Student Life Coupled with PAS” (CIS-PAS) as a compensation program capable of covering any aspect of your student life.

CIS-PAS provides 24-hour comprehensive insurance coverage to your student life (*1), as it covers actual expenses on treating off/on-campus injury/disease uninsurable with PAS (including health insurance patient’s pay and novel influenza) and also takes care of your liability (during your part-time job or club activities) when you cause an accident. CIS-PAS is a user-friendly insurance program because the nationwide organization’s discount is applicable.

If you think PAS does not provide sufficient insurance coverage, you may join CIS-PAS voluntarily. If you wish to join CIS-PAS, go through necessary procedures after confirming the insurance coverage, as shown in the enclosed brochure. In this insurance program, you will choose your insurance coverage type from several options. Only students who have joined PAS are eligible for this insurance.

Refer to the enclosed brochure for contact information on CIS-PAS.

(*1) Death or physical disability during your regular curricular activities or school events, in extracurricular activities (club activities) permitted by your school, or in school facilities (except for dormitory) are not covered with this insurance program, but with Personal Accident Insurance for Students Pursuing Education and Research (PAS).

11 Student Mutual Benefit and Other Insurances

Student Mutual Benefit is an indemnity program in which the University Co-operatives Mutual Federation serves as the original insurer while Kanazawa University Co-op acts as a counter agent. It has the “Life Mutual Insurance” program, which covers hospitalization and surgery on disease or injury as well as hospital visits due to injury. Also, as an additional recommended insurance, there is “Personal Liability Insurance for Students” which covers damages in everyday life such as when riding a bicycle, and there is also “Fire Mutual Aid” which covers tenant liability for damage or compensation against lender and indemnity of household goods due to fire, or water leakage, etc. This also includes instances where the household belongings of the person living below are damaged by water leakage. For more details, please refer to the materials at the Kanazawa University Co-op.
[III. Campus Life Section]

1 Welfare Facilities
As welfare facilities for students and faculty members, each campus has restaurants, cafes, bookstores, stores, and hairdressers. You can use your IC card-type student ID’s Co-op e-money at restaurants, cafes, bookstores, and stores run by Kanazawa University Co-op. For more information, refer to Kanazawa University Co-op materials enclosed herein. (A financial contribution that will be refunded at graduation or completion is required.)

2 Voluntarily Refraining from Automobile or Motorcycle Commuting
Recently many students are commuting to school by car or by motorcycle, and we are troubled by the many traffic accidents caused by Kanazawa University students. Once you cause a traffic accident, it will not only cause significant hindrance for your academic studies, but it will also pose serious and long-term social and economic burdens for students with bright futures and their families.

Kanazawa University is located in the east of Kanazawa City and is easily accessible using public transportation. In light of this, we are asking our students to voluntarily refrain from commuting by car or motorcycle to the university, and we are working to make all students refrain from doing so. We ask students and their parents to understand our intention, and we strongly request the refraining of commuting by car or motorcycle to prevent traffic accidents and maintain a positive educational and research environment on campus. Also, we will not permit students to commute by car except in special circumstances. In the case of special circumstances such as physical disabilities, or when commuting by bus is very difficult for geographical reasons, please make a request to the person in charge of your graduate school.

3 Part-time Jobs
Kanazawa University Co-op provides part-time job information service if you need to work part-time to finance your school expenses.

4 Housing Referral Services
Kanazawa University Co-op provides referral services on apartments or other housing. For more information, see the Kanazawa University Co-op materials enclosed herein or call the Housing Referral Section, Kanazawa University Co-op, at 076-234-0852.

5 Kanazawa University Credit Card
Kanazawa University Credit Card (KUCC) is a credit card born out of a collaboration between Kanazawa University and Hokuriku Card Co., Ltd. With its enhanced function and security features, KUCC is a reliable partner that gives strong support to the lives of students who have never owned a credit card (KUCC is only available to students).

[Where to enquire regarding the Kanazawa University Credit Card] Please refer to “3 Where to make inquiries” on page I-5.
[IV. Other]

1 Admission, Tuition and Other Expenses

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
<th>Timing for remittance or payment</th>
<th>Payment method</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission Fee</td>
<td>¥282,000</td>
<td>During admission procedure period</td>
<td>Refer to page I -1</td>
</tr>
<tr>
<td>Tuition (Expected)</td>
<td>Academic year 2021 for first semester (1st, 2nd quarter) (April to September) ¥267,900</td>
<td>May 26, 2021 (Wed) (Bank transfer)</td>
<td>Refer to pages I -7</td>
</tr>
<tr>
<td></td>
<td>Academic year 2020 for second semester (3rd and 4th quarter) for (October to March) ¥267,900</td>
<td>November 25, 2021 (Thu) (Bank transfer)</td>
<td>Refer to pages I -7</td>
</tr>
<tr>
<td>Mandatory Student Insurance</td>
<td>Designated by Kanazawa University</td>
<td>Refer to (1) Insurance premium and insurance period on pages II -3 to 5</td>
<td>Refer to pages II 4~5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Admission procedure period to April 2, 2021 (Fri) (Paid at post office)</td>
<td>Refer to pages II 4~5</td>
</tr>
</tbody>
</table>

(Note) If the university amends tuition at the time of your admission or during your enrollment at the university, the new tuition amount will be applicable from the time of amendment.

2 Measures for Globalization in Kanazawa University

Amid the advancing social globalization, it is an urgent task to develop human resources capable of playing an active role in a variety of places. While strategic development of such high-level human resources is expected worldwide today, it is expected to strengthen the system for development of global leaders at universities in Japan. Also, it is a matter of course that for graduate students English is an important skill in conducting a research and also training overseas turns to be a precious experience.

With such background, Kanazawa University is advancing various measures, such as the Top Global University Project (SGU) with the theme, “Developing Human Resources to Lead the Global Society and Establishing the Kanazawa University Brand by Thorough Internationalization”.

3 Privacy Policy

Kanazawa University is making efforts to appropriately manage and protect personal data owned by the university following the Act on the Protection of Personal Information Held by Incorporated Administrative Agencies, the university’s Management Policy, and other rules and regulations.

Any personal information that the university has acquired through new student selection process or personal information that is listed on documents that you have submitted for your admission procedure is used for the following tasks:

1. Tasks related to new student selection or admission procedures
2. Tasks related to post-admission registrar management or school instruction and those related to health management, such as medical checkup
3. Tasks related to on-campus services, such as the university’s portal site, on-campus LAN, library and book lending services after admission
4. Tasks related to student support services, such as admission fee exemption, tuition exemption or scholarship recipient selection tasks
5. Tasks related to payment of admission fee or tuition, and those necessary for financial institution’s receipt and disbursement services on commission
6. New student selection-related survey research tasks without personal identifiers
7. Tasks related to public relations targeting students and their families and those related to the university foundation (donations)
8. Tasks related to engaging in outcomes assessment on alumni or providing support to alumni association activities, as well as information services and information provision services through Kanazawa University
9. Other statistical processing tasks without personal identifiers