

Flowchart of Web Application

1 Access the top page of Web Application

You can access the web application page from Kanazawa University website.

● [金沢大学トップ](#) > [English](#) > [Study](#) > [Admission](#)

<https://www.kanazawa-u.ac.jp/e/study/63434>

If you have questions about how to use the web application (including not receiving the "registration completed" message), contact the following office.

Web Application Help Desk	Hours: 10:00AM-6:00PM (excluding New Year's holidays)	TEL 050-3786-5124
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2 Input your request

Choose the graduate school, selection type, division, etc.

You can check the admission fee here.

A screenshot of a web application form titled '志願校種別入力' (Graduate School Selection). It features several dropdown menus for selecting '志願校種別' (Graduate School), '選考種別' (Selection Type), and '学部' (Division). There are also input fields for '志願校種別' and '学部'.

3 Input your personal information

Input the information following the instructions on the screen.

Be extra careful when inputting your name and address. If these are incorrect, you may not receive the entrance examination slip.

A screenshot of a web application form titled '個人情報入力' (Personal Information Input). It contains several input fields for '氏名' (Name), '住所' (Address), '電話番号' (Phone Number), and 'メールアドレス' (Email Address). There are also checkboxes for '同意' (Agree) and '送信' (Send).

4 Check the information and upload the necessary documents

Double check the information you have provided.

Also, upload the application photo.

(File Type : JPEG, JPG Recommended size : VGA (640×480))

5 Check the necessary documents

Refer to the application guideline to check the necessary documents.

You must upload the necessary documents as PDF or JPEG, JPG files.

6 The University will check your eligibility

The university will check your eligibility based on the information provided and the documents submitted.

After the university's check is complete, you will receive an e-mail about how to pay the Examination fees.

Examination Fee : 30,000JPY

However, if you are currently enrolled at the university as a MEXT scholarship student or applicant to doctoral-level course **who will complete master's Course at Kanazawa**

You must pay the Examination fee using one of the following methods.

For the information on how to make the payment, refer to the "How to pay the Examination Fee" page of the web application website.

■ About the Transfer Fee

Transfer fees in paying the examination fee must be paid by the applicant.

① Convenience Store

Only can be selected for payment

<Steps to Pay> Payment will be made in cash. You may pay at the following stores.



Tell the store staff at the register that you wish to make "internet payment," and either give the printed "payment slip" or tell the staff the "payment slip number."

※If you did not print out the slip, you can just provide the payment slip number.

You will not use the copy machine in the store.

※The above procedures may change without prior notice.

② Bank ATM 【Pay-easy】

Only can be selected for payment

You can make the payment at the stores in the following list, where there is a Pay-easy mark on the ATM.

- Access the "List of applicable ATM" at the following page.
http://www.well-net.jp/multi/financial_list/index.html



<Steps to Pay>



Select either "Tax and Fees" or "Pay-easy"
Input "Receiving Institution Number" "Customer Number" and "Confirmation Number"
Choose either cash or cashing card and pay the Examination fee.

③ Internet Banking

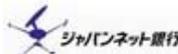
Only can be selected for payment

You can use internet banking of a City banks, regional banks, credit unions, credit cooperatives, labor banks, agricultural cooperatives, fishery cooperatives.

You must apply for the service at the bank.

Also, you can pay from Rakuten Bank, Japan Net Bank, Jibun Bank, or SBI Sumishin Net Bank

You must open an account at the bank beforehand.



<Steps to pay>



Open the application registration complete page.
Press the "Pay by Internet Banking" button.
Select the internet bank you are using and log-in.

④ Credit Card

Can be selected for payment in Japan and from

You may use a credit card with any of the following logo.



You will provide the information on the credit card, so prepare the card prior to making application. You can only make one-time payment.

On a related note, the name on the credit card does not have to match the applicant's name.

Check the maximum amount you can use on the credit card before making payment.

<Steps to pay>



Open the application registration complete page.
Press the "Pay by Credit Card" button.
Provide the credit card information following the instructions on the screen.

Mailing or submitting (in person) the application documents

Put the application documents inside this envelope, and mail or bring in person to the office in charge of graduate school admissions. (Please enclose a document that shows your Application Number.)

When sending from overseas using EMS, etc., provide the addressee information as needed in addition to the label.

If you "do not have a printer," "will use a smartphone or a tablet pc," or "cannot print," write the content of the addressee label on the envelope.