

**About Application for Tuition Fee Exemption
(For the First Semester 2019)**

[For students of Kakuma campus]

Application materials must be submitted to the Student Support Section during the following period. (Applicants must make a reservation and make an application form on WEB system and print it out.)

Period : **From February 15, 2019 to March 8, 2019** (AM 9:00 - PM 3:00)
(Excluding weekends, national holidays, February 22 and 25)

※New Students: Period of application specified by the Procedural Guidelines.

○How to obtain application forms and applying online

Please download the documents from the URL below:

http://www.kanazawa-u.ac.jp/campuslife/economic/tuition_waiver

○About Online Application

Period : **From January 25, 2019 to March 7, 2019**

<https://acanthus.cis.kanazawa-u.ac.jp/base/top.php>→<Education & Learning> → <Student Information Service> →<授業料免除 Tuition Fee Exemption >

1. Make an application form on WEB system and print it out.

2. After applying online, please submit the necessary documents. The documents will not be accepted prior to online application.

○Two Types of Application and Their Periods:

1. Preliminary Consultation: Preliminary consultation is accepted during the following period. If you prepare the necessary documents, you may apply.

※Reservation is unnecessary, but you must make an application form on WEB system and print it out before submitting the application.

Period : **From January 28, 2019 to February 14, 2019**(AM 9:00 - PM 3:00)
(Excluding Sat, Sun, national holidays)

Place of submission: Student Support Section, Administration Office 2F[Kakuma Campus]

※Since the application procedure will be conducted in Japanese, international students who find it difficult to communicate in Japanese should make sure they are accompanied by someone who understands Japanese well.

2. Submission **★BY RESERVATION ONLY. Applicants must make a reservation.★**

Period : **From February 15, 2019 to March 8, 2019** (AM 9:00 – PM 3:00)
(Excluding Sat, Sun, national holidays)

※In case of multiple incomplete or insufficient documents, you may not apply.

★About Reservation★

Period : From February 4, 2019 to March 6, 2019

<https://acanthus.cis.kanazawa-u.ac.jp/base/top.php>→<Contact> → <Event Management>
Reservation is accepted in the order it is received. You may not apply without a reservation.
Please be sure to confirm the message of reservation completion.

If the date and time of reservation becomes inconvenient, please be sure to consult the Student Support Section before cancelling.

Reservation is valid only once for each person. If you make reservation more than once, all your reservations will become invalid. Application can be accepted only on the reserved date and time.

All reservations may be buried just before the end of the application period. Please make the reservation early.

NOTE

- In principle, application by post will not be accepted.
- As mentioned above, the deadline is March 8, 2019. Submission after the deadline is unacceptable.
- The online application period is from January 25 to March 7. Please complete the application by the day before your reservation schedule.
- Please also note that in case KU officials find any uncertainty in your application materials, staff will make a phone call to you or your contact person in Japan for clarification.

If you have any questions, please contact :

Student Support Section (Gakusei - Shien – Gakari, Administration Office 2F, Kakuma campus)

E-mail: stsien@adm.kanazawa-u.ac.jp

**About Application for Tuition Fee Exemption
(For the First Semester 2019)**

[For students of Takaramachi and Tsuruma campuses]

○How to obtain application forms and applying online

Please download the documents from the URL below:

http://www.kanazawa-u.ac.jp/campuslife/economic/tuition_waiver

○About Online Application

Period : **From January 25, 2019 to March 7, 2019**

<https://acanthus.cis.kanazawa-u.ac.jp/base/top.php>→<Education & Learning> → <Student Information Service> → <授業料免除 Tuition Fee Exemption >

1. Make an application form on WEB system and print it out.

2. After applying online, please submit the necessary documents. The documents will not be accepted prior to online application.

○Two Types of Application and Their Periods:

1. Preliminary Consultation: Preliminary consultation is accepted during the following period. If you prepare the necessary documents, you may apply.

※Reservation is unnecessary, but you must make an application form on WEB system and print it out before submitting the application.

Period : **From January 28, 2019 to February 14, 2019(AM 9:00 - PM 3:00)**

(Excluding Sat, Sun, national holidays)

Place of submission : Student Support Section, Administration Office 2F [Kakuma campus]

※Since the application procedure will be conducted in Japanese, international students who find it difficult to communicate in Japanese should make sure they are accompanied by someone who understands Japanese well.

2. Submission: Applicants may not make a reservation but must make an application form on WEB system and print it out.

If you are students of Takaramachi and Tsuruma Campuses, you may submit the documents the following on schedule whether (1) or (2).

(1) Period : From February 15, 2019 and February 18, 2019 (AM 9:00 - PM 3:00)

Place of submission: Japanese Lecture room on the 1st Floor of the School of Medicine Hall F, Takara-machi Area (医学類 F 棟 1 階日本語補講室)

(2) Period : From February 19, 2019 to February 21, 2019 (AM 9:00 - PM 3:00)

Place of submission: 1218 Lecture room on the 2nd Floor of the School of Health Sciences Hall 1, Tsuruma Area (保健学類 1 号館 2 階 1218 講義室)

※New Students: Period of application specified by the Procedural Guidelines.

※If you won't be able to submit the documents during the above period, you may submit it the following period as same as at Kakuma campus students. (Please refer to the notice for students of Kakuma campus)

[Notice] Application period for Kakuma campus use the fully complete reservation system. Do not forget to make a reservation.

★About Reservation★

Period : **From February 4 to March 6, 2019**

<https://acanthus.cis.kanazawa-u.ac.jp/base/top.php>→<Contact> → <Event Management>
Reservation is accepted in the order it is received. You may not apply without a reservation.

Please be sure to confirm the message of reservation completion.

※If the date and time of reservation becomes inconvenient, please be sure to consult the Student Support Section before cancelling.

※Reservation is valid only once for each person. If you make reservation more than once, all your reservations will become invalid. Application can be accepted only on the reserved date and time.

※All reservations may be buried just before the end of the application period. Please make the reservation early.

NOTE

- In case of multiple incomplete or insufficient documents, you may not apply.
- In principle, application by post will not be accepted.
- Submission after the deadline is unacceptable.
- The online application period is from January 25 to March 7. Do not forget to make an application form on WEB system and print it out before submitting the application.
- Please also note that in case KU officials find any uncertainty in your application materials, staff will make a phone call to you or your contact person in Japan for clarification.

If you have any questions, please contact :

Student Support Section (Gakusei - Shien – Gakari, Administration Office 2F, Kakuma campus)

E-mail: stsien@adm.kanazawa-u.ac.jp