

[Procedural Manual for Drill]
〔 Wednesday, October 19th, 2016 〕

Schedule of the day

- 10:30 Explain about the disaster drill to students before lecture.
- The lecture on 2nd period will finish by 11:40(drill start time).
 - Announcement of the drill start will be relayed through the speakers at 11:40.
 - After the earthquake with an intensity of above 6 occurs, students will take cover under desk for 2 minutes.
 - After 2 minutes, students will evacuate to the designated evacuation refuge with all their belongings including notebook PC.
 - Take the designated evacuation route to the designated evacuation refuge.
 - After evacuation, students will present their Kanazawa University ID card at evacuation refuge (In confirmation of evacuee) ⇒ Wait in line.
 - After the staff's instruction, students will be dismissed from the drill at evacuation refuge.
 - ※ Student, faculty and staff may observe the firefighting drill by Kanazawa Central Fire Station at the Administration Office.

by 11:40 Finish the lecture

- 11:40 Start the drill after the announcement of the drill start is relayed through the speakers.
- ① Instruct students to take cover under desk and cover yourself, too. **Safety Action**
 - ② After 2 minutes, instruct students to evacuate with all their belongings.
 - ③ Confirm that all students leave classroom and leave last of all. **Evacuation**
 - ※ If you can't leave the class room due to special circumstances, you will be dismissed from the drill when you confirm that all students have left the classroom.
 - ④ After evacuation, present your Kanazawa University ID card at evacuation refuges (In confirmation of evacuee) ⇒ Wait in line. **Confirmation of evacuee**
 - ⑤ After the staff's instruction, you will be dismissed from the drill at evacuation refuges.
 - ※ Student, faculty and staff may observe the firefighting drill by Kanazawa Central Fire Station at the Administration Office.

The designated evacuation refuge and designated evacuation route for the classroom _____ (Please provide this information in the following space ↓)

3 steps to take protective action



- In classroom, cover your head under desk and hold its legs so it doesn't move !
- In laboratory, be careful of chemicals or machines!

Rules in evacuation

Don't push



Don't talk



Don't run



Don't return

